A Quick Guide To The Postcode in your Mail

Get your mail delivered to the right place at the right time.

Use postcodes in your addresses.

Areas covered by the Salem Sub Post Office using postcode MSR1350
Isles Bay, Happy Hill, Salem, Flemmings, Hope, Friths, Glebe, Old Towne, Olveston, Woodlands, Runaway Ghaut

Areas covered by the St Peter's Sub Post Office using postcode MSR1330
Woodlands, Palm Loop, Cheap End, Virgin Islands, Jones Hill, Mars Hill, Lawyers Mountain, Forgathy Hill

Areas covered by the Cudjoe Head Sub Post Office using postcode MSR1310
Nixons, Banks, Shinnlands, Brades, Manjack, Baker Hill, Saltspring, DC Fenton Heights, Cavalla Hill

Areas covered by the Davy Hill Sub Post Office using postcode MSR1210
Carrs Bay, Davy Hill, Lower Sweeney's

Areas covered by the St. John’s Sub Post Office using postcode MSR1230
Upper Sweeney’s, Gerald’s, Gerald’s Bottom, Drummonds, Judy Piece, Dick Hill, Mongo Hill, Collins Ghaut, Barzeys, Underwood

The Key is to use a postcode.

Interpreting Postcodes

The new postcode for Montserrat is composed of four digits and prececed by the country code MSR as follows:

MSR 1110

<table>
<thead>
<tr>
<th>Parish</th>
<th>Distribution area or Post Office Box range</th>
</tr>
</thead>
<tbody>
<tr>
<td>GPO, Letter Boxes</td>
<td>MSR1110</td>
</tr>
<tr>
<td>Little Bay</td>
<td>MSR1120</td>
</tr>
<tr>
<td>Davy Hill</td>
<td>MSR1210</td>
</tr>
<tr>
<td>St John’s</td>
<td>MSR1230</td>
</tr>
<tr>
<td>Look Out</td>
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</tr>
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<tr>
<td>Salem</td>
<td>MSR1350</td>
</tr>
</tbody>
</table>

Active Postcodes

GPO, Letter Boxes | MSR1110
Little Bay       | MSR1120
Davy Hill        | MSR1210
St John’s        | MSR1230
Look Out         | MSR1250
Cudjoe Head      | MSR1310
St Peter’s       | MSR1330
Salem            | MSR1350

Should you have questions contact us at
Tel: 664-491-2457/664-491-2566
Email: gpo@gov.ms
Find more information at www.gov.ms

Montserrat Postal Service
Government Headquarters
Brades, MSR1110
Montserrat

Created & Printed: Montserrat Printing & Publishing, Inc.
TJC
Postal Tips

1. Mail should always be weighed to determine correct postage.
2. Place stamps on the right corner of the envelope.
3. Complete the full address before posting.
4. Remember to include details - building name/number, flat number etc.
5. Use clear print or write clearly - use dark ink.
6. Always place the recipients address in the centre of the envelope.
7. Your address should be placed either on top left corner or on the back of the envelope. This ensures the return of your mail in the event that it is undelivered.
8. Use the correct postcode.
9. Do not forget to use your new postcode when you order online.
10. Use country name for international mail and for domestic mail addressed from abroad.
11. Wherever possible, spell in full each word of your addresses, including words like ‘Street’ and ‘Road’.

A Quick Guide To Addressing Your Letters And Parcels

All mail needs a valid address. You need to use the correct address format to ensure the best possibility of your mail reaching its destination. You can help us to deliver your mail to the right place faster by following these guidelines and address layout standards:

**Post Office Box Address**

Name of Addressee  
P.O. Box No.  
Location of Letter Box & Postcode  
Country Name

- Miss Stephanie Dunbar  
  PO Box 140  
  Brades, MSR1110  
  Montserrat

- Miss Stephanie Dunbar  
  PO Box LB 1161  
  Little Bay, MSR1120  
  Montserrat

**Organization Address**

Name of Addressee  
Ministry/Department Name/Organization Name  
P.O. Box No.  
Location of Letter Box & Postcode  
Country Name

- Financial Secretary  
  Ministry of Finance  
  PO Box 292  
  Brades, MSR1110  
  Montserrat

- The Manager  
  Montserrat Utilities Limited  
  PO Box 16  
  Brades, MSR1110  
  Montserrat

**Physical Address with house number, street name, Sub Post Office Name**

Name of Addressee  
Street Name  
Area Name & Postcode  
Country Name

- Miss Sybil Patrick  
  Runaway Point Circle  
  Olveston, MSR1350  
  Montserrat

- Miss Sybil Patrick  
  House # GP1500  
  Silk Cotton Street  
  Look Out, MSR1250  
  Montserrat

- Miss Stephanie Dunbar  
  Davy Hill  
  Davy Hill Sub Post Office  
  MSR1230  
  Montserrat

- Mr. WD Smith  
  Frith’s Village  
  Salem, MSR1350  
  Montserrat

- Mr. WD Smith  
  Dick Hill  
  St John’s Sub Post Office, MSR1330  
  Montserrat

- Miss Sybil Patrick  
  Saltspring  
  Cudjoe Head Sub Post Office, MSR1310  
  Montserrat

- Miss Stephanie Dunbar  
  Lawyers Mountain  
  St Peter’s Sub Post Office, MSR 1330  
  Montserrat

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