

**Tender for the “Construction of a New
Generator Room at Silver Hills, Montserrat”**

February 2019



OFFICE OF THE DEPUTY GOVERNOR

#3 Farara Plaza
Brades, MSR 1110
Montserrat, West Indies

Tel: 1-664-491-6524/9202

Fax: 1-664-491-9751

Email: odg@gov.ms

February 26th, 2019

Dear Sir/Madam,

Re: Tender for the “Construction of a New Generator Room at Silver Hills, Montserrat”.

You are invited to submit a tender for the above captioned project. Included are the tender documents consisting of:

1. Instruction to Tenderers
2. Document Check List
3. Form of Tender
4. General Conditions of Contract
5. Anti-Collusion Statement
6. Evaluation Criteria
7. Post Contract Performance Report
8. Schedule A-labour rates
9. Schedule B-material prices
10. Schedule C-construction equipment
11. Schedule D-list of proposed sub-contractors
12. Tender Drawings

All Tender documents can be accessed on the Government of Montserrat website at www.gov.ms/tenders.

Please read Instructions before completing and submitting your bid.

Tenders are to be received no later than **2:00p.m** on **13th March 2019**. Please ensure that no additional marks are placed on the outer envelope.

Submission (envelopes) are to be taken to the top floor of the Ministry of Communications Works & Labour building where the tenderer would place their tender in the Tender Box and be given a receipt after this is completed.

...2/A site visit....

A site visit will be arranged for 10:00 am on March 6th 2019 at the Communication's Tower in Silver Hill's.

Any queries relating to the tender or works included should be made in writing to Mrs Cheverlyn Williams-Kirnon Chief Human Resources Officer (Ag) at <mailto:williamsc@gov.ms> or Major Alvin Ryan, Director, Disaster Management and Coordination Agency, DMCA at ryanae@gov.ms

Yours faithfully,



.....
Lyndell G Simpson (Mrs.)
Deputy Governor

LGS/CWK/jw

**PROJECT “THE CONSTRUCTION OF A NEW GENERATOR ROOM AT SILVER HILLS
MONTSERRAT”**

Tender Documents and Instructions

- A Tenderers will be supplied with the following tender documents:-
- Tender Dossier
 - Tender Drawings
- B Invitation Letter.
- C Tender Drawings prepared by the Architect, Ministry of Communication, Works and Labour.
- D One copy of the above mentioned tender documents will be supplied to tenderers. Tenderers must comply strictly with the following instructions; failure to do so is liable to cause your tender to be ADMINISTRATIVELY NON COMPLIANT and be rejected.
- E. Documents to be submitted together with the Form of tender:
1. Document Check List
 2. Form of Tender
 3. Tax Compliance Certificate **(if locally based)**
 4. General Conditions of Contract
 5. Signed Anti-Collusion Statement
 6. Schedule A-labour rates
 7. Schedule B-material prices
 8. Schedule C-construction equipment
 9. Schedule D-list of proposed sub-contractors
 10. Construction Programme
 11. Method Statement
 12. Risk Assessment
- F. This tender is based on the Drawings Scope of Works, Specifications, General Conditions of contract (JCT SBC/Q 2011) and schedules A - D (measured works section), hereinafter is referred to as the Contract Documents.

Scope of the Works

- A Contract provides for:-
- B The supply of all materials, labour, equipment and temporary facilities to safely Complete "The Construction of a New Generator room at Silver Hills Montserrat" as detailed in the Tender Documents.
- C The proposed works are described in the Drawings, which are provided to the tenderers.

Explanation of Documents

- A If any point/s in the documents issued for the purpose of tendering inconsistency are found, the tenderer must specifically write and or telephone the Public Works Department at +664 491 6611 or +664 491 8566 to clarify any inconsistency on the drawings, specifications or any other related document. The Project Architect will provide explanations by the issue of an addendum to confirm answers given, and not less than 7 working days prior to the date fixed for the delivery of tenders, and a copy of such addendum will be dispatched to all parties who have taken sets of the tender documents. Any addendum so issued will be incorporated in the contract documents. All information given on the drawings or in the contract documents relating to materials encountered, ground-water, sub-surface conditions, natural phenomena, existing services and pipes is from the best source available to the Employer at preparation of tender documents. All such information is furnished only for the information and convenience of tenderers.

Statements to Tenderer

- A Neither the Employer; Government of Montserrat, nor any of its agents or servants shall be bound by held liable for any statement made or delivered to any tenderer unless such a statement shall have been confirmed by a circular letter to tenderers issued by the Project Architect.
- B Each Tenderer shall familiarize their self with the site and all works required including services to be installed under this and any sub-contract and bring to the attention of the Project Architect any apparent areas of conflict, prior to submission of their Tender

This will ensure that all bidders are issued any addendums in a timely manner, without jeopardizing any aspects of the various services installations and hand over of the finished building as a whole.

- C Tenderers are advised that the Government of Montserrat in an effort to improve Contractor Performance and provide Client satisfaction in achieving value for money, will undertake a 'Contractor Performance Report' at the end of the contract. A form has been included in the tender pack and this will be the tool used to measure and assess the contractor's performance in achieving the project objectives. The contractor performance during contract implementation will be assessed at close out and the level of client's satisfaction for the completed works will form part of the measureable indicators along with cost, time and successful completion and delivery of the scope.

Tenderer to Investigate Before Tendering

- A The tenderer will be deemed to have read and examined all the documents and he/she shall satisfy him or herself as to all matters and eventualities which can in any way influence his or her tender submission. Any neglect or failure on the part of the tenderers to obtain reliable information upon any matters, affecting the; Health and Safety, cost, time, quality, execution, construction, completion, testing and commissioning of the Works and the Contract shall not relieve the persons whose Tender is accepted from any risks or liabilities for the complete Works, nor will any claim for increase of the Contract be entertained as a result of such negligence.
- B The tenderers are required to visit and examine the site and its surroundings, and obtain all the information that may be necessary for compiling his or her tender. He/she must examine the tender documents and ascertain all the risks and obligations which the Contract will impose on the Contractor, and submission of his/her tender therefore shall be considered conclusive evidence of such.
- C The tenderer shall submit his or her tender with the understanding that the tender documents are intended to cover all the work within the scope of the Contract, and that unless expressly excluded, any and all labour and materials not indicated therein,

but necessary to complete any part of work, shall be considered as included and must be furnished.

- D Any alteration made by a tenderer to the documents issued for the purpose of tendering or omission by him or her to complete fully and return every document as required by this notice to tenderers, unless otherwise instructed by the Project Architect, may preclude consideration of the tender by the Employer. Should any further information be required, it will be supplied on request by the Project Architect.

Bills of quantities

- A Tenderers are required to complete the Bills of Quantities, which are based on the tender drawings provided. The tenderer must satisfy him/herself as to the general accuracy of the quantities given in the bill of quantities and must provide accordingly in the tender rates. If he/she considers that any quantity may differ significantly from the figure given in the bills of quantities, he/she must call attention to the fact in a letter accompanying the tender. An all-in rate comprising of labour, material, transportation and plant must be entered against every item in the bills of quantities.

Currency of Tender

- A Tenders shall be priced in Eastern Caribbean Dollars (EC\$). Rates and prices shall be inclusive of applicable taxes. In order to keep the bidding process as fair and simple as possible, please bid as a **duty paid** project.
- B The tenderer must familiarize him/herself with the workings of the Customs Department and shall allow for the costs of and shall accept responsibility for preparing and processing the necessary documents involved in the importation of labour and materials, etc. to be incorporated in the Works.
- C The tenderer must allow for all Wharfage Dues, Package Tax, Importer's Licenses (where applicable), Stamp Duties, taxes and charge that may be required.

- D Special rules are in force in respect of the importation of plant, scaffolding, tools, equipment and consumable stores that are not incorporated in the Works. The tenderers must allow for the result of licenses, bonds, deposits, duties, taxes, stamp duties or any other charges that may be required.

Return of Tenders

Tenders shall be sent to: -

- A **The Chairperson,
Departmental Tender Committee
Ministry of Communications, Works and Labour
Brades,
Montserrat**
- B Tenders shall be made on the appropriate Form of Tender included in the tender documents. The complete tender shall be submitted in a plain sealed envelope or package clearly marked on the outside: -
- C **TENDER FOR “THE CONSTRUCTION OF NEW GENERATOR ROOM AT SILVER HILLS MONTSERRAT”**
- D **Submitting a hard copy of your Tender**

Steps

You will need two plain envelopes for the Tender submission
You must follow these instructions, failure to do so may result in the bid being non-compliant and not considered any further.

Envelope 1:

Follow the steps written below:

1. Write the name of the bidder (Tenderer, Supplier) on this envelope
2. Write the name of the project and the address on the envelope as written below;

Supplier Name (Your company name)

Tender for the Construction of New Generator Room at Silver Hills Montserrat

**The Chairman,
Departmental Tenders Committee
Ministry of Communications, Works and Labour
Brades, Montserrat**

3. Now put this envelope into another plain envelope (Envelope 2.)

Envelope 2 📁

Continue following the steps below:

4. Envelope 1 should now be inside this envelope (Envelope 2), seal the envelope and then write the Project Title and address for Tender return.;

**Tender for the Construction of New Generator Room at Silver Hills Montserrat
The Chairman,
Departmental Tenders Committee
Ministry of Communications, Works and Labour
Brades, Montserrat**

Submissions are to be delivered to Top Floor Ministry of Communications, Works and Labour no later than 2.00pm on Wednesday 13th March 2019.

****NB: Envelope 2 must not have the Bidders name on it or any other markings.***

Information to be Completed by the Tenderer

- A Tenderer shall complete the tender documents so provided. Each Tender must contain the name, residence and place of business of the person or persons making the Tender and must be signed by the Tenderer with his usual signature. Tenders by partnership must furnish the full names of all partners and must be signed with the partnership name by one of the members of the partnership or by an authorised representative followed by the signature and designation of the person signing. Tenders by corporation to be signed with the legal name of the corporation followed by the date and name of the State of incorporation and by the signature and designation of the President, Secretary or other person authorized to bind it in the matter. Satisfactory evidence of the authority of the signer on behalf of the firm shall be furnished.

Responsibility for Tender

- A The Employer, Government of Montserrat will not be responsible for, or pay for, any expense or loss which may be incurred by the tenderer in the preparation of his tender.
 - B The Tenderer to whom the award is made may be required to furnish, and deliver to the Employer, a written bond of indemnity, of the same form as that in security forms section of the tender document, in the amount of ten percent (10%) of the Contract Price, and with surety thereon acceptable to the Employer. The bond shall be furnished and maintained at the expense of the Contractor. The party to whom the Contract is awarded will be required to execute the Contract and (if required) furnish the Performance Bond duly executed within seven days, not including Sunday or Legal Holiday. Failure to so execute the Contract shall be sufficient reason for the Project Architect to cancel the award without obligation or claim upon the Employer.
-
- A Increases / Decreases in Cost of Labour and Materials
 - i. Increases / decreases in the current cost of labour and materials subsequent to the date for closing of Tenders will not result in an adjustment to the Contract Price.
 - ii. Basic unit costs of labour and certain materials upon which the Tender is based and upon which dayworks and variations will be considered shall be listed in the Schedules A-D listed in the preliminary Appendix. These Schedules shall be completed and submitted with the Tender. Failure to submit them may lead to disqualification of the Tender.

Bribery

- A The offer of a bribe or other inducement to any person with the object of influencing the placing of the Contract will result in instant rejection of the tender concerned.

Time for Commencement

- A Tenderers are advised that the actual work of this Contract must not be started until a **"Notice to Commence Work"** has been issued by the Project Architect. The

Contractor shall, however, commence work no later than the date specified in the above Notification.

Time for Completion

- A The time for completion for the complete contract is to be determined by the tenderer in the Form of Tender.

Validity of Tender

- A The tender shall be valid for 90 calendar days from the date fixed for public or private opening of tenders. During this period the tender is irrevocable. The Employer shall notify the successful tenderer (if any) of its acceptance within the period of the tender validity. The Tenderer to whom the award is made will be required to enter into an agreement with the Employer. This agreement will be of the form that is in the Tender Documents, and stated earlier.

Acceptance of Tender

- A The Employer, Government of Montserrat does not bind itself to accept the lowest or any tender nor to assign any reason for the rejection of any tender. Tenders may be declared void if the tender sum exceeds the funds available for the works.

Errors in the Tender

- A Errors discovered in the Contractor's Tender will be dealt with as follows:
The Contractor will be given details of such errors and afforded an opportunity of confirming or withdrawing his offer. If the Contractor withdraws, the tender of the second most advantageous tenderer will be examined, and if necessary this Contractor will be given a similar opportunity.

Tender Document Checklist

Project Title: ***Tender for the Construction of a New Generator Room at Silver Hill Montserrat***”.

Date scheme advertised: ***26th February 2019***

Tender Deadline Date: ***7th March 2019***

Tender Deadline Time: ***2:00pm***

Below are the following documents that should be provided for a contractor’s tender to be valid. Bidders are asked to supply and tick off the following information. Failure to provide any of the stated documents will result in the tender being considered administratively non-compliant and rejected.

The below documents should be presented with their bid to ensure that their bid is valid.

- | | |
|--|--------------------------|
| Signed Form of Tender (Including time for completion and notice period) | <input type="checkbox"/> |
| Completed Bill of Quantities | <input type="checkbox"/> |
| Tax Compliance Certificate | <input type="checkbox"/> |
| Signed Anti-Collusion Statement | <input type="checkbox"/> |
| Schedules A - D | <input type="checkbox"/> |
| Construction Programme | <input type="checkbox"/> |
| Method Statement | <input type="checkbox"/> |
| Proposed Payment Schedule | <input type="checkbox"/> |
| Details of Contractor Experience | <input type="checkbox"/> |

.....
Signed on behalf of Contractor

.....
Date

26th February, 2019

Your Ref:DMCA-GSH.01

FORM OF TENDER

TheChairperson
Departmental Tender Committee
Ministry of Communications, Works and Labour
Brades
Montserrat

Dear Sir/Madam,

Re:Tender for the “Construction of a New Generator Room at Silver Hills, Montserrat”.

I/We the undersigned undertake to complete the above Works in accordance with the Drawings and Specifications, Invitation to Tender, Scope of Works,Contract Agreement, General Conditions of Contract and any other documents forming part of the Tender documents for the sum of:

EC\$.....
(words).....
.....

If my/our quotation is accepted, I/We undertake to commence the Works within____**days** from the time of receipt of the official Commencement order and complete the works within____**days**from the time of works commencing.

I/We understand I/We shall not be reimbursed for any cost that may have been incurred in compiling this Tender.

I/We confirm this Tender shall remain valid from the date of submission for a period of **90**days.

Name.....

Signed.....

Name of the firm (If Applicable)

Address.....

.....

Tel. No..... Fax No.....

Email Address

Date.....

APPENDIX TO FORM OF TENDERClauses

Amount of Bond or Guarantee (if required):	10 percent of Contract Sum
Amount of Third Party Insurance	EC \$108,000.00
Period for commencement from Notification of Award of Contract Calendar Days **
Time for completion Calendar Days **
Amount of Liquidated Damages	EC\$150per day or part thereof
Period of Maintenance	12 months
Percentage of Retention	2.5 percent
Limit of Retention Money	5 percent of Contract Sum
Time within which payment to be made after issue of Certificate	14 Calendar Days

** To be filled in by Tenderer

		Quantity	Unit	Rate	Tender price
	PRELIMINARIES				
A	Include for complying with all local statutes and regulations in force relating to the safety, health and welfare of work people employed in connection with the works on site or in places where work is being prepared for incorporation into the Works. Include for providing all safety equipment (hard hats, boots, high vis vests) keeping and maintaining at all times an adequate First Aid kit on the site		Item		
B	The Contractor shall be responsible for maintaining and protecting private and public roads and that of drainage and fence from damage. The Contractor shall indemnify the Employer against any claim for damage to public and private roads and that of drainage and fence caused by the execution of the Works		Item		
C	The Contractor shall keep and maintain the site in a neat and tidy condition for the duration of the Contract.		Item		
D	Provide for removing all rubbish from the site and deposit in an approved dump site both as it accumulates from time to time and on completion, and for generally keeping the Works and the site clean and tidy at all times.		Item		
	<u>For undefined work</u>				
E	contingencies		Item		
	Preliminaries Carried to Summary				

		Quantity	Unit	Rate	Tender price
	SUBSTRUCTURE				
	<u>Excavation and filling</u>				
A	Excavating trenches width not exceeding 2'-0"	8	cy		
B	Extra over excavations irrespective of depth for breaking out rock (Provisional)	1	cy		
C	Earthwork support to sides of trenches	25	sy		
D	Dispose excavated material to landfill site	4	cy		
E	Retain selected excavated material on site in spoil heaps	4	cy		
F	Keep excavations free from water	1	item		
G	Damp proof membrane under slab	14	sy		
H	Apply termite treatment to surfaces of excavations and fill	35	sy		
J	Compacting; fill material under slab	14	sy		
	<u>Concrete work</u>				
K	Foundations	3	cy		
L	2" Blinding	97	sf		
M	Columns	1	cy		
	<u>Formwork</u>				
N	To sides of foundations	9	sy		
P	To sides of columns	2	sy		
	To Collection				

		Quantity	Unit	Rate	Tender price
	SUPERSTRUCTURE				
	<u>Reinforced Concrete</u>				
A	8" Concrete Column	1	cy		
B	8" x 12" Beam	1	cy		
C	8" Lintel	1	cy		
D	5" Roof slab	19	sy		
E	6" Floor slab	17	sy		
F	Ground beams	3	sy		
	<u>Formwork</u>				
G	To sides of columns	14	sy		
H	To sides of beams	9	sy		
J	To sides of lintels	2	sy		
K	To edge of roof slab	14	ly		
L	To edge of floor slab	5	ly		
	<u>Reinforcement</u>				
M	1/2" High tensile bars in columns	114	lb		
N	1/2" High tensile bars in roof slab	266	lb		
P	1/2" High tensile bars in lintels	58	lb		
Q	1/2" High tensile bars in beams	143	lb		
	To Collection				

		Quantity	Unit	Rate	Tender price
	SUPERSTRUCTURE (continued)				
	<u>Reinforcement (continued)</u>				
A	1/2" High tensile bars in blockwalls	113	lb		
B	3/8" High tensile links in columns	60	lb		
C	3/8" High tensile links in lintels	47	lb		
D	3/8" High tensile links in beams	107	lb		
E	3/8" High tensile links in ground beam	5	lb		
F	Ladder mesh to 8" block walls	64	ly		
G	Brc mesh to ramps	2	sy		
H	Brc mesh to flor slab	17	sy		
	<u>Blockwork</u>				
J	8" Thick reinforced blockwork	28	sy		
K	Fill alternate cavities of 8" thick blockwork with lean mix concrete	14	sy		
L	8" Thick reinforced blockwork for parapet walls	3	sy		
M	Fill all cavities of 8" thick blockwork with lean mix concrete	3	sy		
	<u>Sundries</u>				
N	Provide for the hacking of existing concrete slab and joining to new, include for mortar, growth mix and bonding agent.		Item		
	To collection				
	<u>Collection</u>				
	From page 3				
	From page 4				
	Superstructure carried to Summary				

[illegible]

		Quantity	Unit	Rate	Tender price
	<u>Electrical Installation</u>				
	<u>Note electrical installation specific brands will be confirmed with Project Manager and QS quantities are provisional for remeasurement</u>				
	<u>240 Volt circuit, PVC insulated cabling conduits</u>				
A	1.5 mm2 wiring to light fittings to	1	circuit		
	<u>110 Volt circuit, PVC insulated cabling conduits</u>				
B	2.5 mm2 wiring to socket outlets	1	circuit		
	<u>Fittings and accessories</u>				
C	110v socket outlet	2	No		
D	220v socket outlet	2	No		
E	Single pole one way light switch	2	No		
	<u>Light fittings complete with lamps:</u>				
F	External wall mounted weather proof lights	1	No		
G	24" surface mounted single lamp flourescent fixture including diffuser	2	No		
	<u>Builders work in connection with services</u>				
H	Allow for the connection of all electrical fixtures to the existing panles.		Item		
J	Allow for installing connections to Monlec existing system new residence	1	No		
K	Allow for the protection of existing generator		Item		
	Electrical Installation carried to Summary				

SCHEDULE A - LABOUR RATES

I (We) hereby certify that to the best of my (our) knowledge and belief the wages, hours of work, and conditions of labour of all work people proposed to be employed by me (us) on this project for which I (we) am (are) offering myself (ourselves) as a Contractor are fair and reasonable having regard to the statutory provisions regulating rates of wages as are in force in Montserrat on the date of this my (our) Tender and I (we) will accept responsibility for the observance of these regulations by sub-contractors employed by me (us) in the execution of the works.

The above mentioned wages and hours of work are as listed on the following pages:

The Tenderer shall list the labour, by classification, which he proposes to have on the site for performing all of the work, together with the applicable hourly rates. The rates stated shall include all fringe benefits, overhead and profit.

Class of Work-person	Rates of Wages (*) \$/hr.	Hours of Work (**)
Foreman		
Mason		
Steel bender/fixer		
Skilled Labourer		
Labourer		

I (We) shall pay times the above rates of wages for normal overtime work in excess of hours per work day and Saturdays and times the above rates of wages for work on Sunday and Statutory Holidays.

* per hour

** In a normal working day

Dated this day of 2019

..... (Signature)

(Name in Block Letters)

being an officer of, and duly authorized to sign on behalf of

.....

.....

(Business Address)

.....

(Telephone)

SCHEDULE B CONSTRUCTION MATERIALS

On the following page(s) I (We) have listed to the best of my (our) knowledge all of the required construction materials to be incorporated into the Permanent Works, together with the names of my (our) proposed suppliers and the unit for each material including the country of origin thereof if not locally sourced.

We have satisfied ourselves that the suppliers' delivery schedules are realistic and/or we have satisfied ourselves that materials are available in sufficient quantities to execute the works without delay, and that materials conform with all requirements of the Specification.

We understand that all materials will be subject to inspection and tests by the Architect/Contract Administrator.

Material	Supplier	Unit Cost (EC\$)
Sand		
Aggregate		
Cement		
Reinforcement mesh		
Reinforcement – 5/8"		
Reinforcement – 1/2"		
Reinforcement – 3/8"		
Reinforcement – 1/4"		
Lumber – 2" x 4"		
Lumber – 2" x 6"		
Lumber – 1" x 4"		
Stainless steel screws		
8" Blockwork		
4" Blockwork		
Emulsion Paint		

Dated this day of 2019

..... (Signature)

(Name in Block Letters)

being an officer of, and duly authorized to sign on behalf of

.....

.....
(Business Address)

.....
(Telephone)

SCHEDULE C CONSTRUCTION EQUIPMENT

I (We) propose to employ the following construction machinery and equipment for the execution of the Works and to the best of my (our) knowledge, the equipment listed is in sufficient capacity to construct all of the Works within the time specified for completion.

Note: Indicate (*) if equipment is to be rented or sub-contracted locally, and provide details. Also list the rate of hourly hire of all equipment for Day-work purposes. Do not list hand tools or normal tools required by trade persons.

Description of Equipment	Hourly Rate for Day-work (EC\$)
Concrete Mixer (with hopper)	
Concrete Mixer (without hopper)	
5 Ton Lorry	
3 Ton Lorry	
Vibrator	
Mini-excavator	
Bobcat	
Jack-hammer	

Dated this day of 2019

..... (Signature)
(Name in Block Letters)

being an officer of, and duly authorized to sign on behalf of

.....

.....
(Business Address)

.....
(Telephone)

SCHEDULE D - LIST OF PROPOSED ESTABLISH SUB-CONTRACTORS

I (We) propose to sub-contract the following parts of the Works to the sub-contractors listed below. I (We) agree not to make changes to this list without the written consent of the Project Manager.

In my (our) opinion, the sub-contractors named hereunder are reliable and competent to perform that part of the works for which each is listed and, in any case, I (we) understand that all proposed sub-contractors shall be subject to the Architect/Contract Administrator's written approval.

Name and Address of Sub-Contractor	Part of the Works
	Steel Bender/Fitter
	Machine operator
	Carpenter
	Mason
	Labor
	Painter

Dated this day of 2019

..... (Signature)

(Name in Block Letters)

being an officer of, and duly authorized to sign on behalf of

.....

.....

(Business Address)

.....

(Telephone)



Ministry of Communication, Works & Labour

CONTRACT PERFORMANCE REPORT

GoM Contract Ref			Department			Document Ref. No.	
			Public Works Department			DMCA/GSH/18	
Service/Item Code			Contractor & VDB No (if known)				
Infrastructure Contractor Service							
Delivery Point / Project Location			Project & Contract Title				
DMCA Generator Silver Hills			Demolition & Construction of a New Genator Room at Silver Hills Montserrat				
Project Executing Officer			Project Assessing Officer			Assessment Grade	
						#DIV/0!	
Initial Project Objective			Project Objective Achieved			Variations Agreed	Remark No.
Scope			Scope				
No.	Deliverables	Quantity	No	Deliverables	Quantity		
1	Site safety measures	1	1	Site safety measures	0	NA	
2	Demolition	1	2	Demolition	0	NA	
3	Setting out	1	3	Setting out	0	NA	
4	Formwork		4	Formwork	0		
5	Concrete	1	5	Concrete	0	NA	
6	Blockwork	1	6	Blockwork	0	NA	
7	Handrails	1	7	Handrails	0	NA	
8	NA	0	8	NA	0	NA	
9	NA	0	9	NA	0	NA	
10	NA	0	10	NA	0	NA	
11	NA	0	11	NA	0	NA	
12	NA	0	12	NA	0	NA	
Quality			Quality				
1	Meets Drawings and Specifications	1	1	Meets Drawings and Specifications	0	NA	
2	Architect's Inspection (Quality)	1	2	Architect's Inspection (Quality)	0	NA	
3	Material Inspection (wiring, fittings, fixtures)	1	3	Material Inspection (wiring, fittings, fixtures)	0	NA	
4	Material Inspection (blocks, concrete)	1	4	Material Inspection (blocks, concrete)	0	NA	
5	Material Inspection (reinforcement)	1	5	Material Inspection (reinforcement)	0	NA	
6	Material Inspection (timber)	1	6	Material Inspection (timber)	0	NA	
7	NA	0	7	NA	0	NA	
8	NA	0	8	NA	0	NA	
9	NA	0	9	NA	0	NA	
10	NA	0	10	NA	0	NA	
Project Non-Conformances			Project Non-Conformances			NA	
Project Value (\$XCD)			Project Value (\$XCD)			NA	
Programme Time (weeks)			Programme Time (weeks)			NA	

PROJECT CLOSE OUT REPORT

1 - 0.75 = VERY GOOD PERFORMANCE 0.74 - 0.5 GOOD PERFORMANCE 0.49 - 0.25 POOR PERFORMANCE 0.24 - 0.1 VERY POOR PERFORMANCE

Signed (Project Assessing Officer)

Date:

EVALUATION OF TENDER

Evaluation Criteria

The following evaluation criteria will be used to evaluate tenders received in response to this Invitation to Tender provided. The Administrative Compliance would be applied before the remaining criteria and is either pass or fail with failure meaning that bids would be deemed Non-compliant and rejected. **Tenders must achieve a minimum score of 70% to be considered for award of contract.**

Criteria Description	Weight (%)
Administrative Compliance	Pass/Fail
Method Statement / Risk Analysis	20
Programme of Works	10
Financial Compliance	40
Technical Compliance & Tenderer's Experience	30

Tenderers that fail to meet the above qualifying score will be rejected and not considered for award of contract.

Administrative Compliance (Pass/Fail)

Tenderers must submit all the documents requested in the tender document. The tender checklist provides a list of requirements which need to be fulfilled. All Tenderers are required to fully complete the Form of Tender including the commencement time and the proposed completion time which are highlighted. In addition, Tenderers are required to fully complete the Bill of Quantities and Schedules A - D provided. A valid Tax Compliance Certificate must be submitted with each submission. Tenderers must sign and date the Anti-Collusion statement. Tenderers must include details of two (2) previous works of similar nature in accordance with the Technical Compliance below. This fulfils the Administrative Compliance which is weighted as **Pass/Fail Criteria**. Where **all** the above requirements have been fulfilled then the tenderer would advance to the next evaluation criteria. If any of the above mentioned items are not submitted, then the tender would be deemed non-compliant and the submission rejected.

Method Statement/Risk Analysis (20%)

Tenderers are required to submit a Method Statement to be used to help manage the work and ensure that the necessary precautions have been communicated to all parties so the wellbeing of the workforce is not affected. This will be a means of controlling specific Health and Safety risks identified, (example use of plant and protection for existing building and site). Tenderers should provide a fully detailed outline of the work task or process which should be completed in

carrying out the said works. Risk control strategies and procedures should also be identified to ensure that all the significant Health and Safety risks can be reduced. Tenderers should also submit a risk method statement to show who is responsible and how to eliminate (or reduce as far as possible) the possibility of an accident occurring where individuals may suffer injury or work related illness, or where property may be damaged. Ensuring Health and Safety of all employees or staff throughout the works is paramount to the project's success. This criterion would be assessed on a weighting of (20%).

Programme of Works (10%)

Tenderers are required to provide an accurate detailed programme of works showing a list of all activities which would be carried out to complete the works including time frames for each activities. The programme should effectively show the start dates, duration of key activities, the total duration for completing the works and hand over date. Programmes with the necessary requirements would be assessed on a weighting of (10%).

Financial Compliance (40%)

The tendered price is a significant component and the Government of Montserrat will seek to ensure that the works are undertaken at the most **Economically Advantageous Tendered Price**. Nonetheless the Government of Montserrat is not bound to accept the lowest or any tender. However, there are other factors that will be considered proportionately.

The Government of Montserrat will conduct a comparative assessment of all tender submissions with an internal estimate. If **ANY** tender is determined to be abnormally low in relation to the internal estimate, it will be rejected. The investigation may consider the bid value of 65% in relation to the average of other bidders, as an abnormally low tender. The percentage for this criterion will be calculated proportionately in comparison to other price submissions from tenderers. This final comparison would be assessed and tenderers can obtain a maximum weighting up to 40%.

Technical Compliance & Experience (30%)

Adherence to the technical specification is paramount to tenderers achieving success in the evaluation process. Prospective tenderers need to provide details of at least 2 previous contracts completed within the past 10 years of a similar nature to the scope of works of this tender with a minimum value of \$50,000.00 for material and labour and a minimum value of \$20,000 for labour only. These details should include but are not limited to the following; the entity or person for which the work was completed, contact information for the entity or person, the description of the works and location of the works. In addition, the prospective tenders can submit award letters for works in lieu of the above mentioned information. The percentage for this criterion will be calculated proportionately in comparison to other submissions from tenderers, and assessed on a weighting of (30%).

The Hon F.S. has advised that Contractors are to reduce their dependency on GOM taking the Risk of providing substantial Advanced Payments to them. In addition, consideration with strong supporting evidence will be required for all Advanced payment request Contractors put in their Payment Schedules of more than **20%**.

Start Date or Date of Award	Description of Works	Name of Client	Price of Contract	Date Completed

GOVERNMENT OF MONTSERRAT

TENDER SUBMISSION ANTI-COLLUSION CERTIFICATE

I/WE CERTIFY THAT THIS TENDER IS MADE IN GOOD FAITH, AND THAT WE HAVE NOT FIXED OR ADJUSTED THE AMOUNT OF THE TENDER BY OR UNDER OR IN ACCORDANCE WITH ANY AGREEMENT OR ARRANGEMENT WITH ANY OTHER PERSON. I/WE ALSO CERTIFY THAT WE HAVE NOT AND I/WE UNDERTAKE THAT WE WILL NOT BEFORE THE AWARD OF ANY CONTRACT FOR THE WORK:

DISCLOSE THE TENDER PRICE OR ANY OTHER FIGURES OR OTHER INFORMATION IN CONNECTION WITH THE TENDER TO ANY OTHER PARTY (INCLUDING ANY OTHER COMPANY OR PART OF A COMPANY FORMING PART OF A GROUP OF COMPANIES OF WHICH I AM/WE ARE A PART OF) NOR TO ANY SUB-CONTRACTOR (WHETHER NOMINATED OR DOMESTIC) NOR SUPPLIER (WHETHER NOMINATED OR DOMESTIC) OR ANY OTHER PERSON TO WHOM SUCH DISCLOSURE COULD HAVE THE EFFECT OF PREVENTING OR RESTRICTING FULL COMPETITION IN THIS TENDERING EXERCISE

ENTER INTO ANY AGREEMENT OR ARRANGEMENT WITH ANY PERSON THAT THEY SHALL REFRAIN FROM TENDERING, THAT THEY SHALL WITHDRAW ANY TENDER ONCE OFFERED OR VARY THE AMOUNT OF ANY TENDER TO BE SUBMITTED OR OTHERWISE COLLUDE WITH ANY PERSON WITH THE INTENT OF PREVENTING OR RESTRICTING FULL COMPETITION

PAY, GIVE OR OFFER PAY OR GIVE ANY SUM OF MONEY OR OTHER VALUABLE CONSIDERATION DIRECTLY OR INDIRECTLY TO ANY PERSON FOR DOING OR HAVING DONE OR CAUSING OR HAVING CAUSED TO BE DONE IN RELATION TO ANOTHER TENDER OR PROPOSED TENDER FOR THE WORK ANY ACT OR THING OF THE SORT DESCRIBED AT I), II) OR III) ABOVE.

I/WE FURTHER DECLARE THAT I/WE HAVE NO KNOWLEDGE EITHER OF ANY SUM QUOTED OR OF ANY OTHER PARTICULARS OF ANY OTHER TENDER FOR THIS CONTRACT BY ANY OTHER PARTY.

I/WE FURTHER CERTIFY THAT THE PRINCIPLES DESCRIBED ABOVE HAVE BEEN, OR WILL BE, BROUGHT TO THE ATTENTION OF ALL SUB-CONTRACTORS, SUPPLIERS AND ASSOCIATED COMPANIES PROVIDING SERVICES OR MATERIALS CONNECTED WITH THE TENDER AND ANY CONTRACT ENTERED INTO WITH SUCH SUB-CONTRACTORS, SUPPLIERS OR ASSOCIATED COMPANIES WILL BE MADE ON THE BASIS OF COMPLIANCE WITH THE ABOVE PRINCIPLES BY ALL PARTIES.

I/WE ACKNOWLEDGE THAT ANY BREACH OF THE FOREGOING PROVISIONS SHALL LEAD AUTOMATICALLY TO THIS TENDER BEING DISQUALIFIED AND MAY LEAD TO CRIMINAL OR CIVIL PROCEEDINGS. THE GOVERNMENT OF MONTSERRAT SHALL TREAT ANY TENDER RECEIVED IN CONFIDENCE BUT RESERVES THE RIGHT TO MAKE THE SAME AVAILABLE TO ANY OTHER FUNDING ORGANISATION OR STATUTORY REGULATORY AUTHORITY EITHER HAVING JURISDICTION OVER THE WORKS OR WHO MAY NOW OR AT ANY TIME IN THE FUTURE HAVE STATUTORY POWER TO REQUIRE DISCLOSURE OF THIS TENDER.

IN THIS CERTIFICATE, THE WORD 'PERSON' INCLUDES ANY PERSONS AND ANY BODY OR ASSOCIATION, INCORPORATED OR UNINCORPORATED; ANY AGREEMENT OR ARRANGEMENT INCLUDES ANY TRANSACTIONS, FORMAL OR INFORMAL AND WHETHER LEGALLY BINDING OR NOT; AND 'THE WORK' MEANS THE WORK IN RELATION TO WHICH THIS TENDER IS MADE.

SIGNATURE..... IN CAPACITY OF

DATE.....2019

DULY AUTHORISED TO SIGN TENDERS AND ACKNOWLEDGE THE CONTENTS OF THE ANTI-COLLUSION CERTIFICATE FOR AND ON BEHALF OF:


NAME OF FIRM.....

FULL POSTAL ADDRESS.....

TELEPHONE No..... FAX No

Revisions

A	MM/DD/YY	-----

	Date	Description
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PROJECT
DMCA Silver Hills
Generator Room

DRAWING
SHEET LIST

PROJECT NO.	
DATE 03/08/2018	
SCALE As Shown	DRAWING NO.
DRAWN BY J.F.	C-0
CHECKED BY B.P.	REV:

SHEET LIST	
SHEET NUMBER	SHEET NAME

C0	SHEET LIST
C1	SITE PLAN
A1	GROUND FLOOR PLAN
A2	SECTION A
A3	SECTION B
A4	NORTH ELEVATION
A5	SOUTH ELEVATION
A6	WEST ELEVATION
A7	WINDOW & DOOR SCHEDULE
E1	ELECTRICAL PLAN
S1	FOUNDATION PLAN
S2	ROOF PLAN
S3	DETAIL SHEET

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PROJECT

DMCA Silver Hills
Generator Room

DRAWING

Window & Door
Schedule

PROJECT NO.

DATE
03/08/2018

SCALE
As Shown

DRAWN BY
J.F.

CHECKED BY
B.P.

DRAWING NO.

A-7

REV:

Revisions

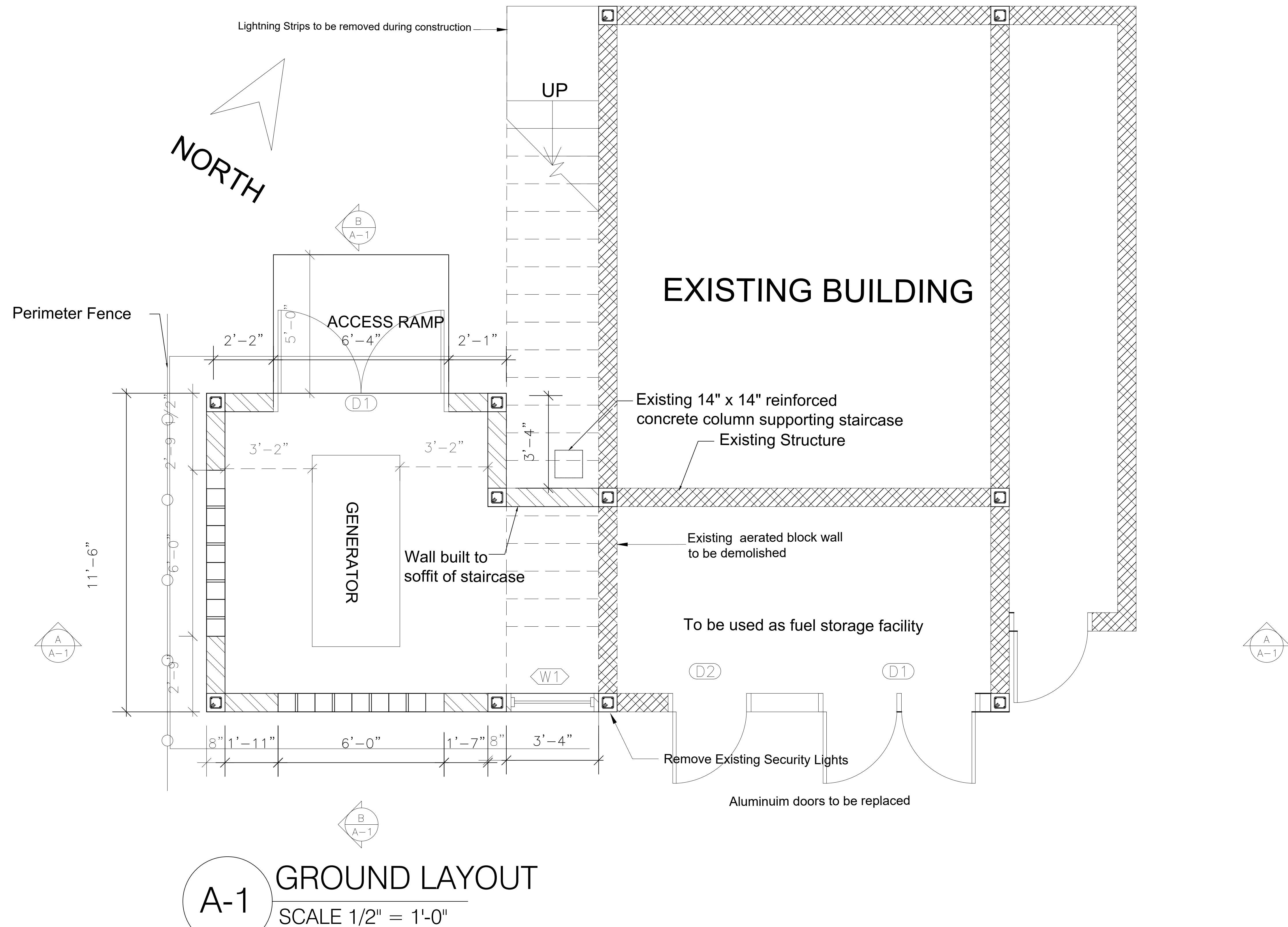
Date	Description
A	MM/DD/YY

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PROJECT
SILVER HILLS
GENERATOR
ROOM

DRAWING
GROUND FLOOR
PLAN

PROJECT NO.	
DATE 07/08/2018	
SCALE As Shown	DRAWING NO. A-1
DRAWN BY J.F.	REV:
CHECKED BY B.P.	



Revisions

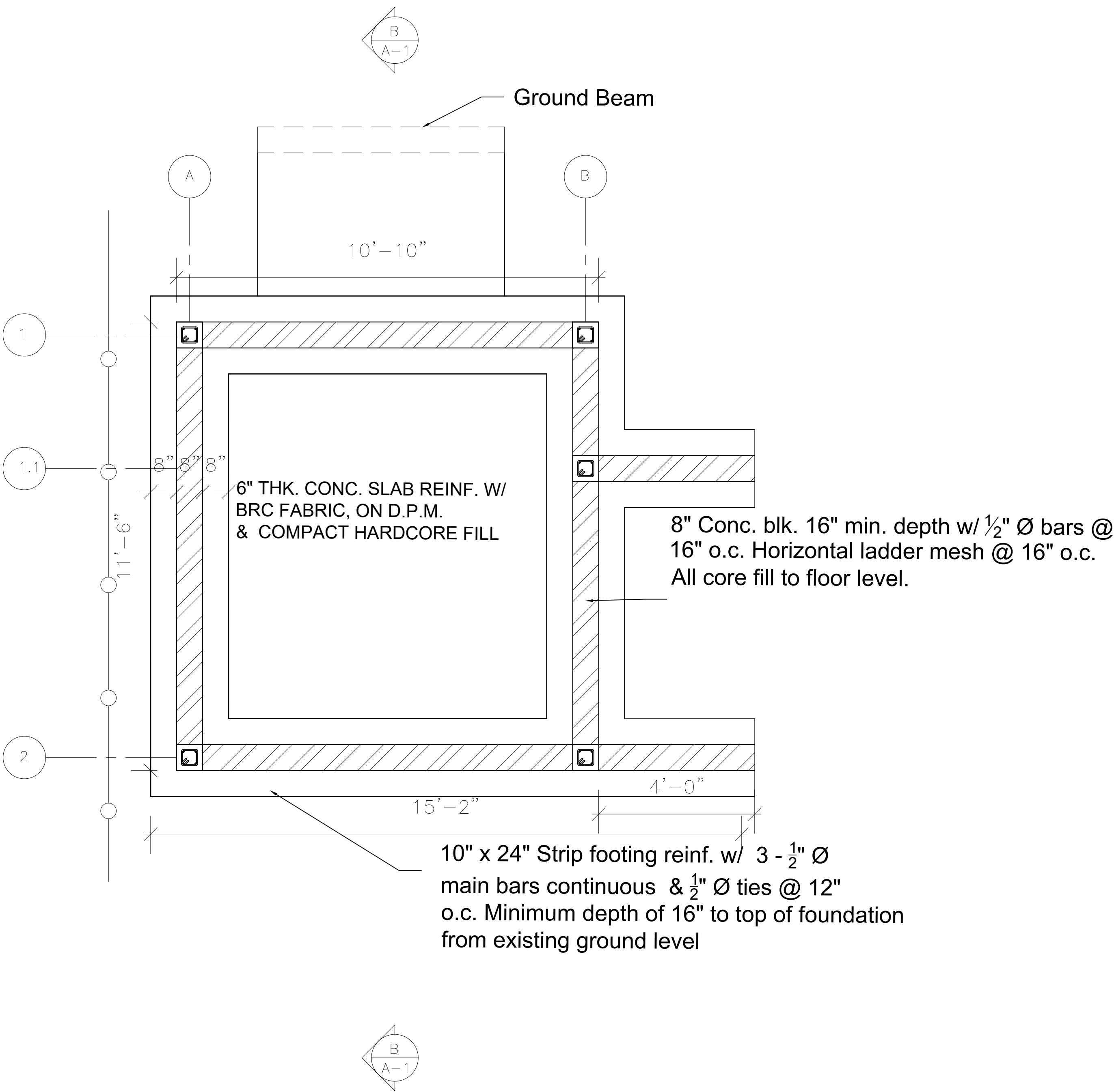
Date	Description
A MM/DD/YY	

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PROJECT
SILVER HILLS
GENERATOR
ROOM

DRAWING
Foundation Plan

PROJECT NO.	
DATE 07/08/2018	
SCALE As Shown	
DRAWN BY J.F.	
CHECKED BY B.P.	
DRAWING NO.	REV:
S-1	



S-1

FOUNDATION PLAN

SCALE 1/2" = 1'-0"

Revisions

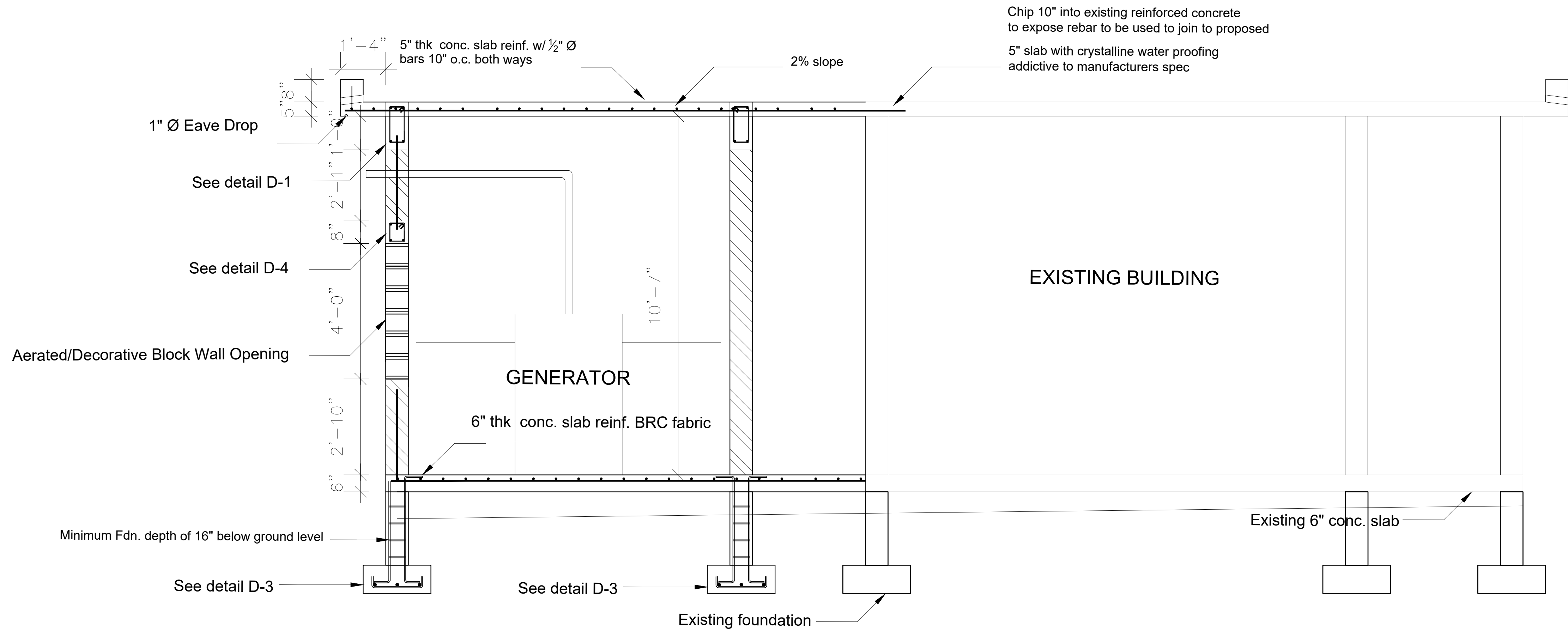
Date	Description
A	MM/DD/YY

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PROJECT
SILVER HILLS
GENERATOR
ROOM

DRAWING
Section A

PROJECT NO.	
DATE 07/08/2018	
SCALE As Shown	DRAWING NO. A-2
DRAWN BY J.F.	REV:
CHECKED BY B.P.	



A-2 SECTION A
SCALE 1/2" = 1'-0"

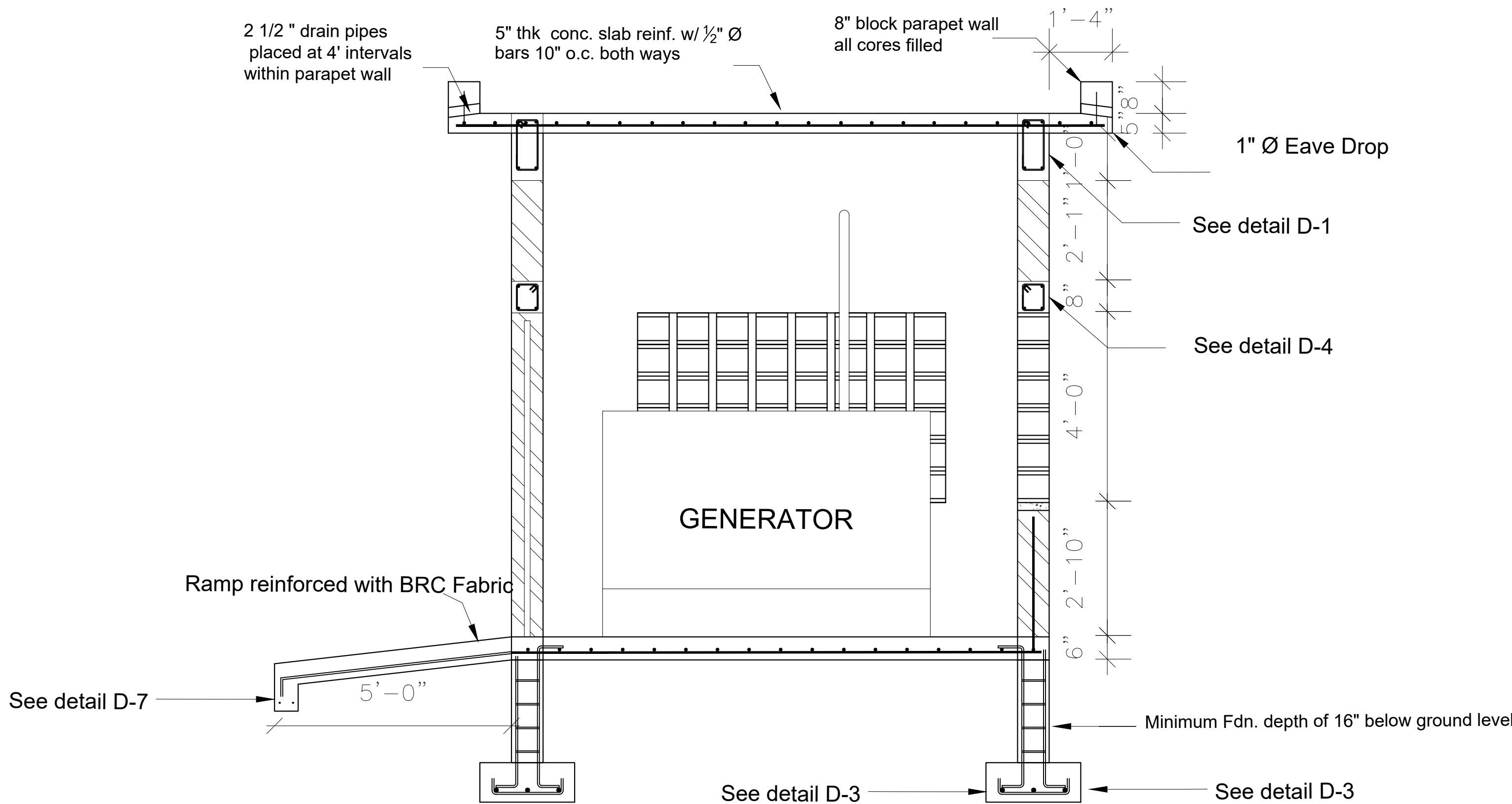
Revisions	
A	MM/DD/YY

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PROJECT
SILVER HILLS GENERATOR ROOM

DRAWING
Section B

PROJECT NO.	
DATE	07/08/2018
SCALE	As Shown
DRAWN BY	J.F.
CHECKED BY	B.P.
DRAWING NO.	A-3
REV:	



A-3 SECTION B
SCALE 1/2" = 1'-0"

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Revisions	
A	MM/DD/YY -----
Date	Description

Date	Description
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PROJECT
**SILVER HILLS
GENERATOR
ROOM**

SILVER HILLS
GENERATOR
ROOM

Roof Plan

Roof Plan

PROJECT NO.	
DATE 07/08/2018	
SCALE As Shown	DRAWING NO.
DRAWN BY J.F.	S-2
CHECKED BY B.P.	
	REV:

DATE
07/08/2018

SCALE
As Shown

DRAWN BY
J.F.

CHECKED BY
B.P.

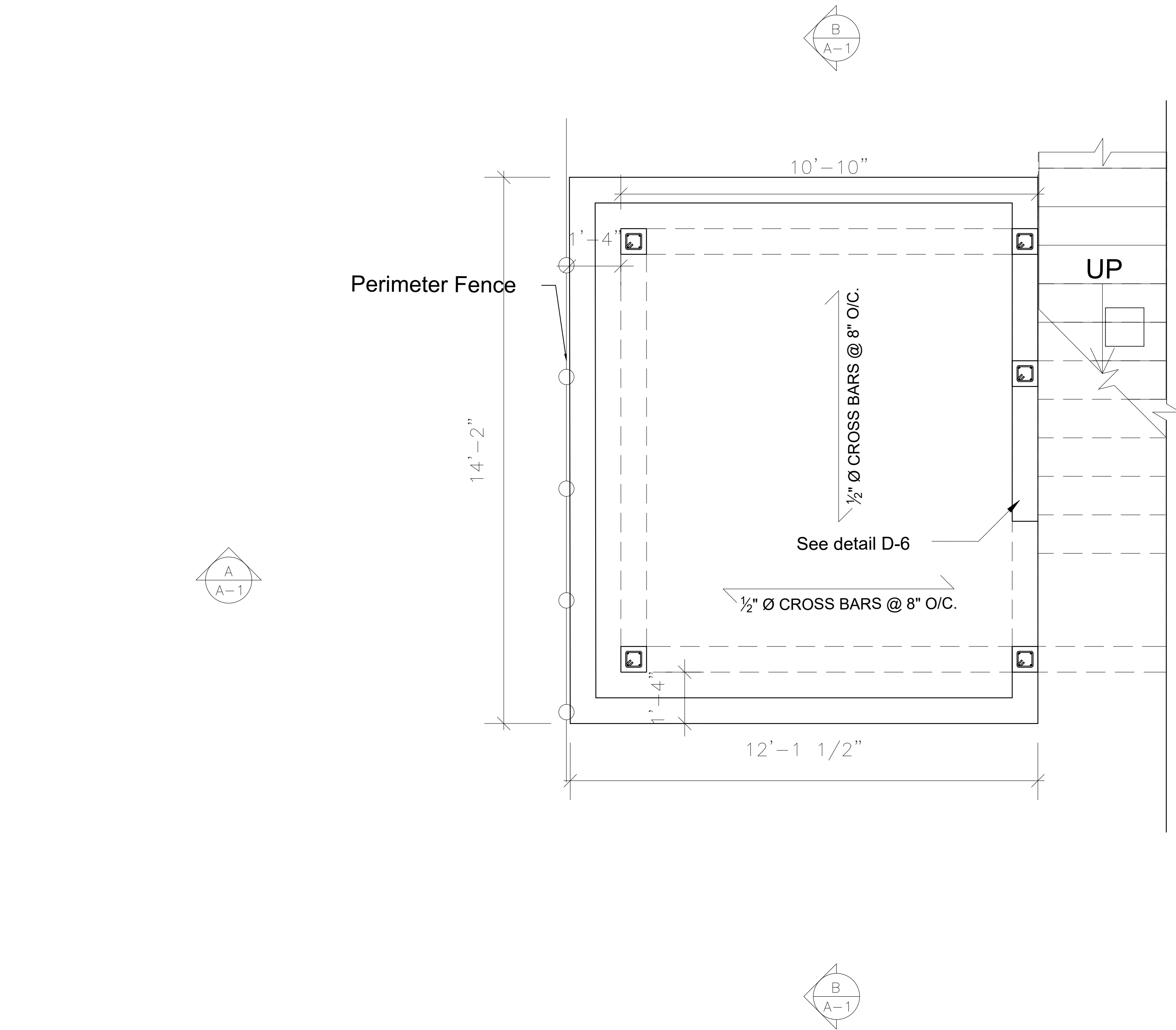
DRAWING NO.
S-2

REV:

SCALE As Shown	DRAWING NO. S-2
DRAWN BY J.F.	REV:
CHECKED BY B.P.	

DRAWN BY J.F. CHECKED BY B.P.	S-2 REV:
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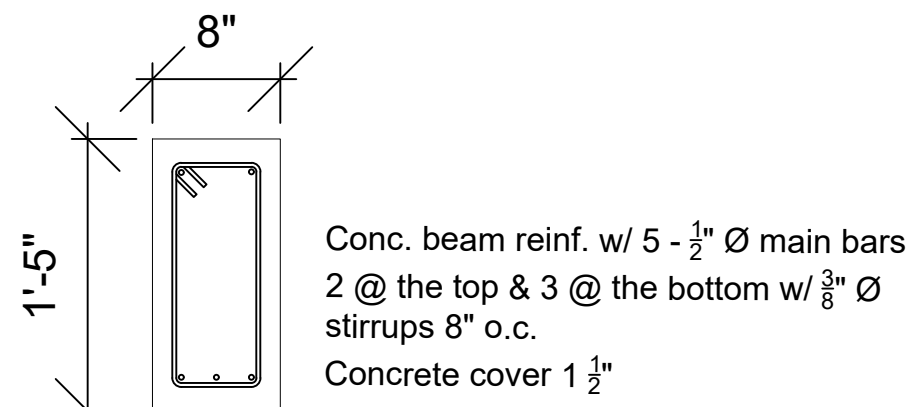
CHECKED BY B.P.	REV:
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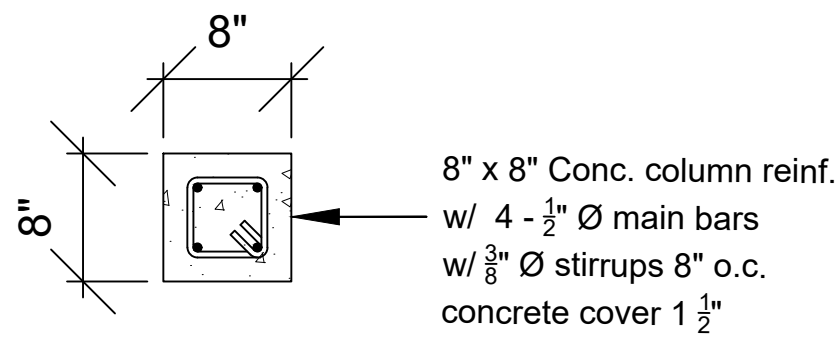
S-2

ROOF PLAN

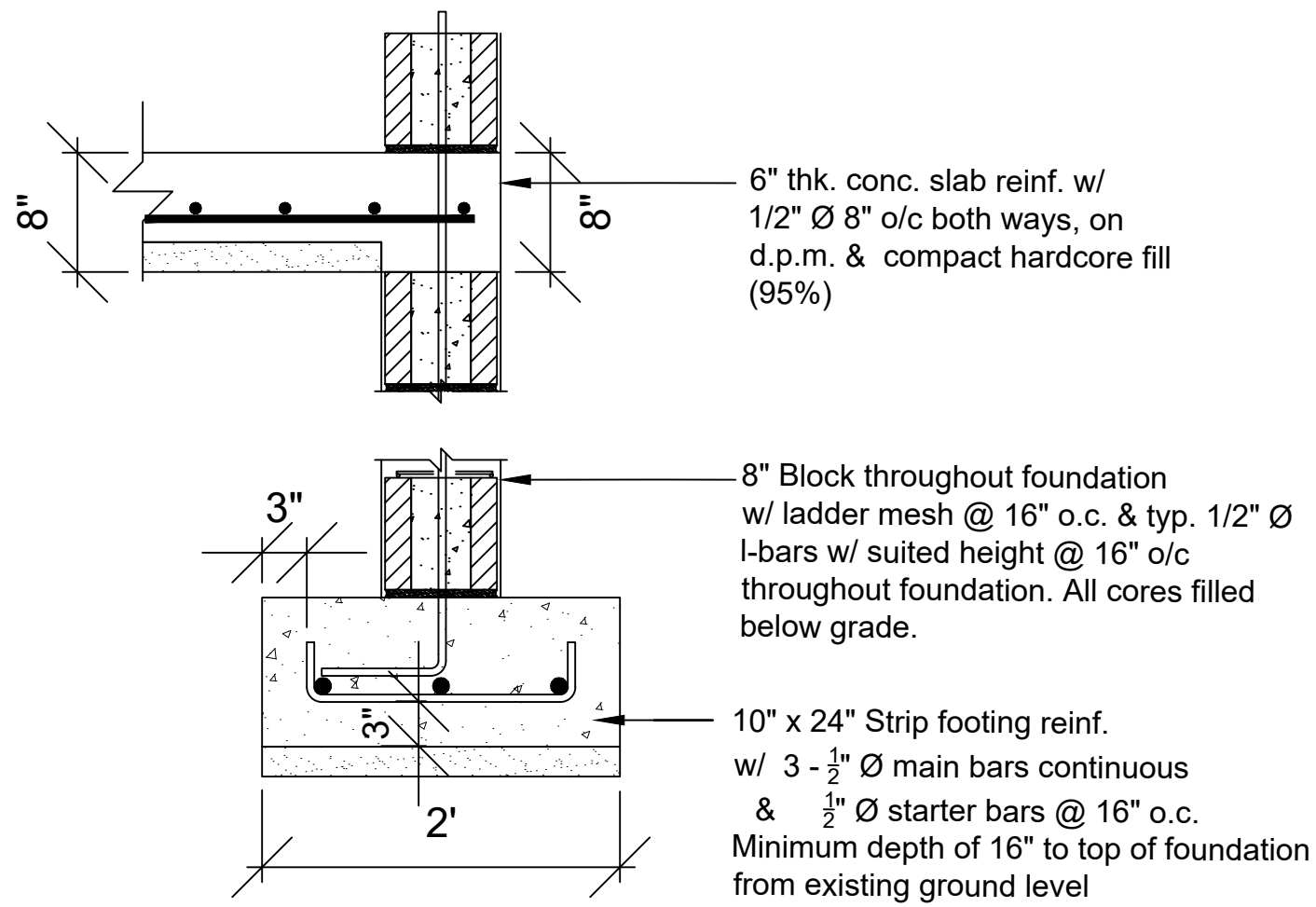
SCALE $1/2'' = 1'-0''$



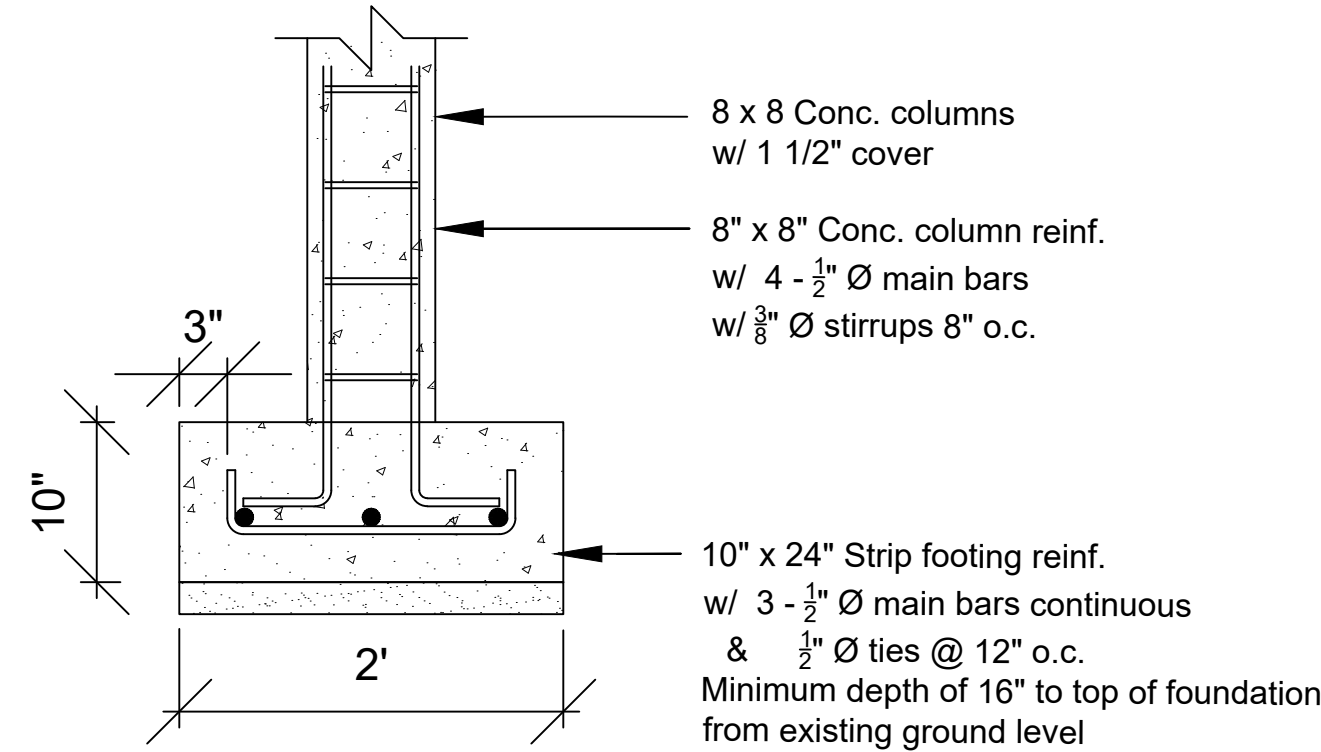
D-1 R.C. BEAM DETAIL
SCALE 1/2" = 1'-0"



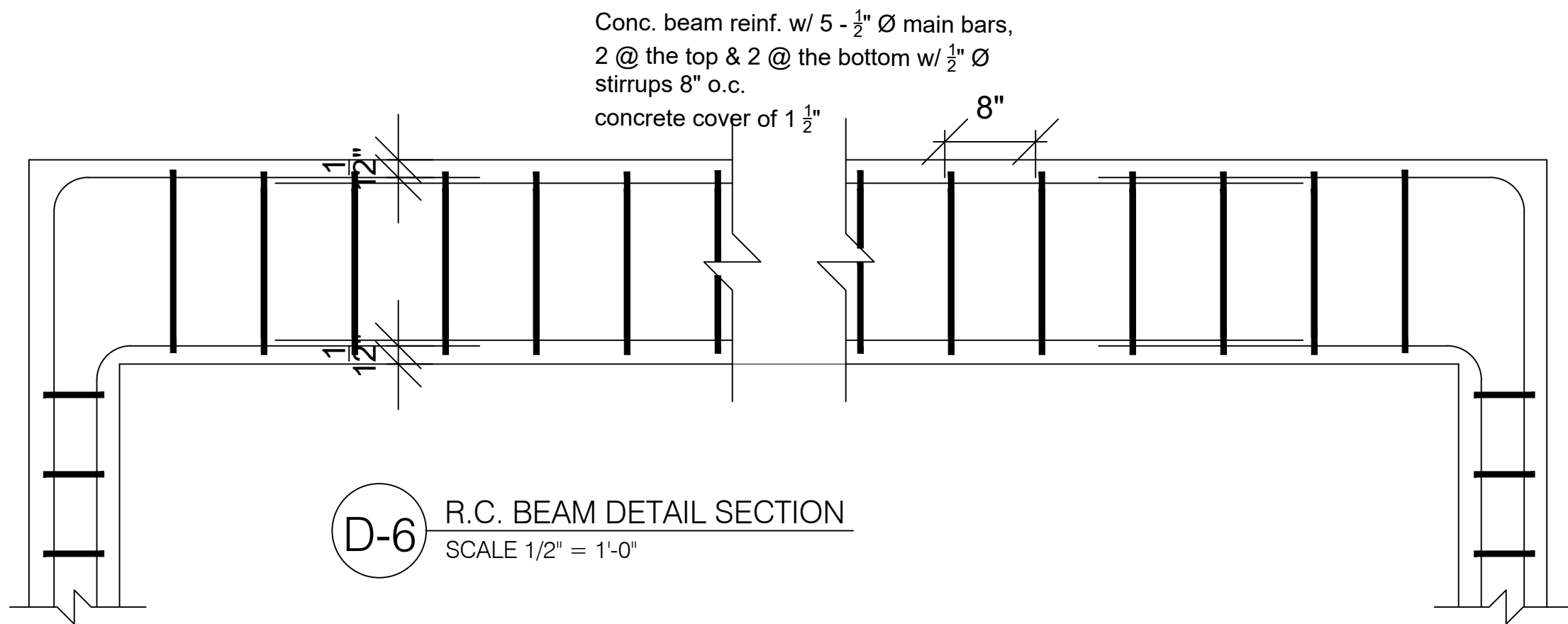
D-2 R.C. COLUMN DETAIL
SCALE 1/2" = 1'-0"



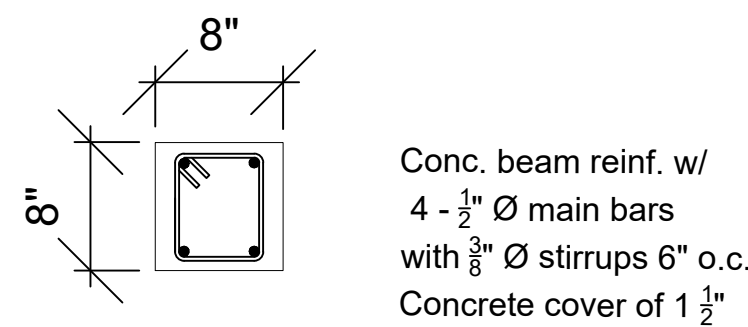
D-5 WALL DETAIL
SCALE 1/2" = 1'-0"



D-3 COLUMN/FOOTING DETAIL
SCALE 1/2" = 1'-0"

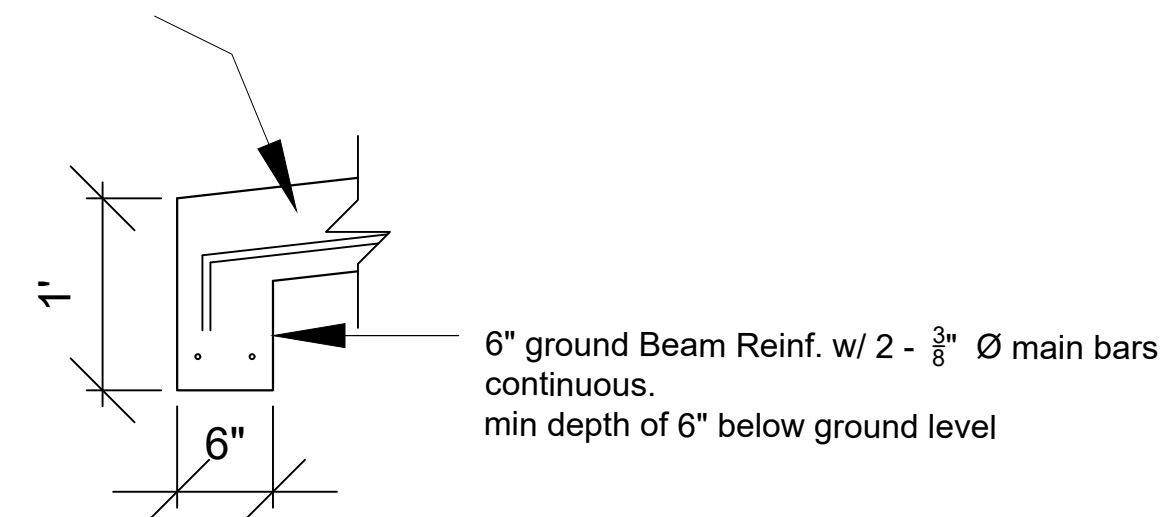


D-6 R.C. BEAM DETAIL SECTION
SCALE 1/2" = 1'-0"



D-4 R.C. LINTEL BEAM DETAIL
SCALE 1/2" = 1'-0"

6" thick conc. slab reinforced with BRC Fabric



D-7 RAMP GROUND BEAM DETAIL
SCALE 1/2" = 1'-0"

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Revisions

A MM/DD/YY

Date Description

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PROJECT

SILVER HILLS
GENERATOR
ROOM

DRAWING

Detail Sheet

PROJECT NO.

DATE
07/08/2018

SCALE
As Shown

DRAWN BY
J.F.

CHECKED BY
B.P.

DRAWING NO.

S-3

REV:

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PROJECT
DMCA Silver Hills
Generator Room

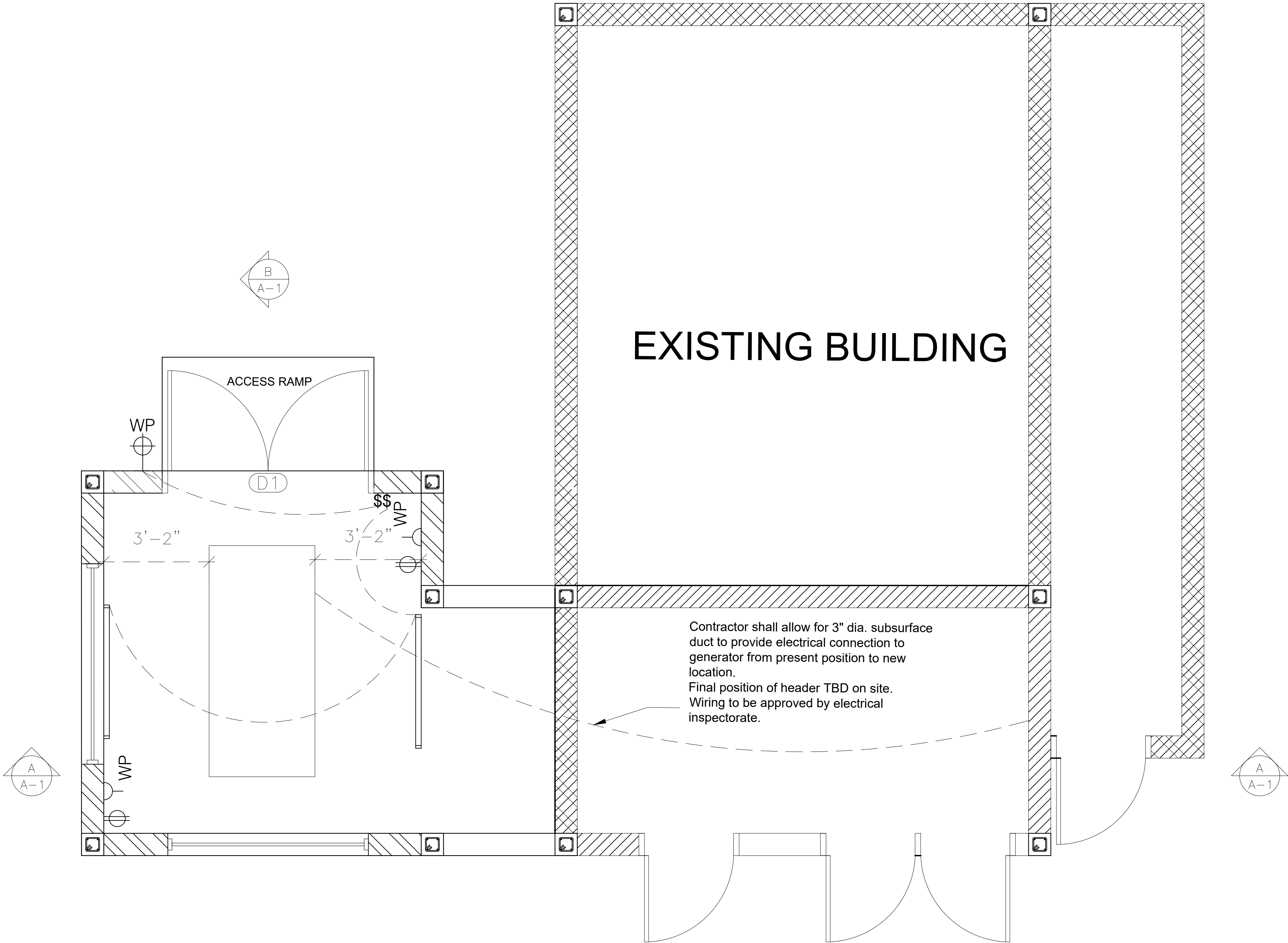
DRAWING
Electrical Plan

PROJECT NO.	
DATE 03/08/2018	
SCALE As Shown	
DRAWN BY J.F.	DRAWING NO. E-01
CHECKED BY B.P.	REV:

SYMBOL	DESCRIPTION
\$	SINGLE POLE SWITCH 48" A.F.F
\$2	TWO WAY SWITCH 48" A.F.F
WP ⊕	WALL MOUNTED FIXTURE WEATHER PROTECTED
▬	4ft. FLUORESCENT FIXTURE
⊕	110V OUTLET 18" A.F.F
⊖	220V OUTLET 18" A.F.F


PANEL A CIRCUIT SCHEDULE						
TYPE: SPN (TYPE A) 8 WAYS SINGLE PHASE			DESCRIPTION: 240V POWER AND LIGHTING LOCATION: House SUPPLY FROM: ELECTRICITY METER SUPPLY CALE LENGTH & SIZE = 16mm 2			
ISOLATOR: 100A DP VOLTAGE: 240 VOLTS AC						
NO. OF CIRCUIT	DESCRIPTION	NO. OF POINTS	MCB RTG. (A)	CABLE SIZE mm 2	EST. LENGTH (M)	EST. LOAD (A)
1	LIGHTS: Generator House	2	5	1.5		10 Amps
2	LIGHTS: Generator House	1	5	1.5		10 Amps

PANEL B CIRCUIT SCHEDULE						
TYPE: SPN (TYPE A) 8 WAYS SINGLE PHASE			DESCRIPTION: 110V POWER LOCATION: House SUPPLY FROM: Panel A via 5kva transformer SUPPLY CALE LENGTH & SIZE = 16mm 2			
ISOLATOR: 100A DP VOLTAGE: 110 VOLTS AC						
NO. OF CIRCUIT	DESCRIPTION	NO. OF POINTS	MCB RTG. (A)	CABLE SIZE mm 2	EST. LENGTH (M)	EST. LOAD (A)
1	OUTLETS: Generator House	2	20	2.5		20 Amps



E-1 ELECTRICAL PLAN
SCALE 1/2" = 1'-0"

Revisions

A	MM/DD/YY	-----
	Date	Description

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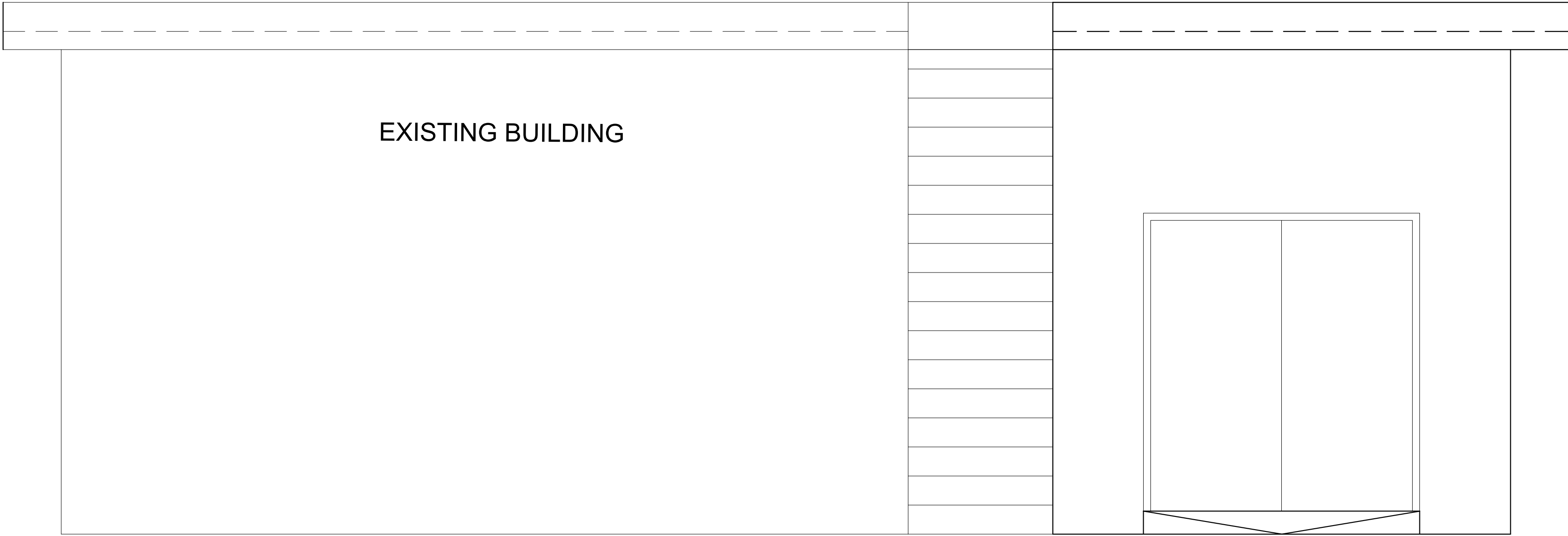
PROJECT

DMCA Silver Hills
Generator Room

DRAWING

North Elevation

PROJECT NO.	
DATE 03/08/2018	
SCALE As Shown	DRAWING NO.
DRAWN BY J.F.	A-04
CHECKED BY B.P.	
	REV:



A-4 NORTH ELEVATION
SCALE 1/2" = 1'-0"

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PROJECT

DMCA Silver Hills
Generator Room

DRAWING

South Elevation

PROJECT NO.

DATE
03/08/2018

SCALE
As Shown

DRAWN BY
J.F.


CHECKED BY
B.P.

DRAWING NO.
A-05

REV:

Revisions

A	MM/DD/YY	

	Date	Description
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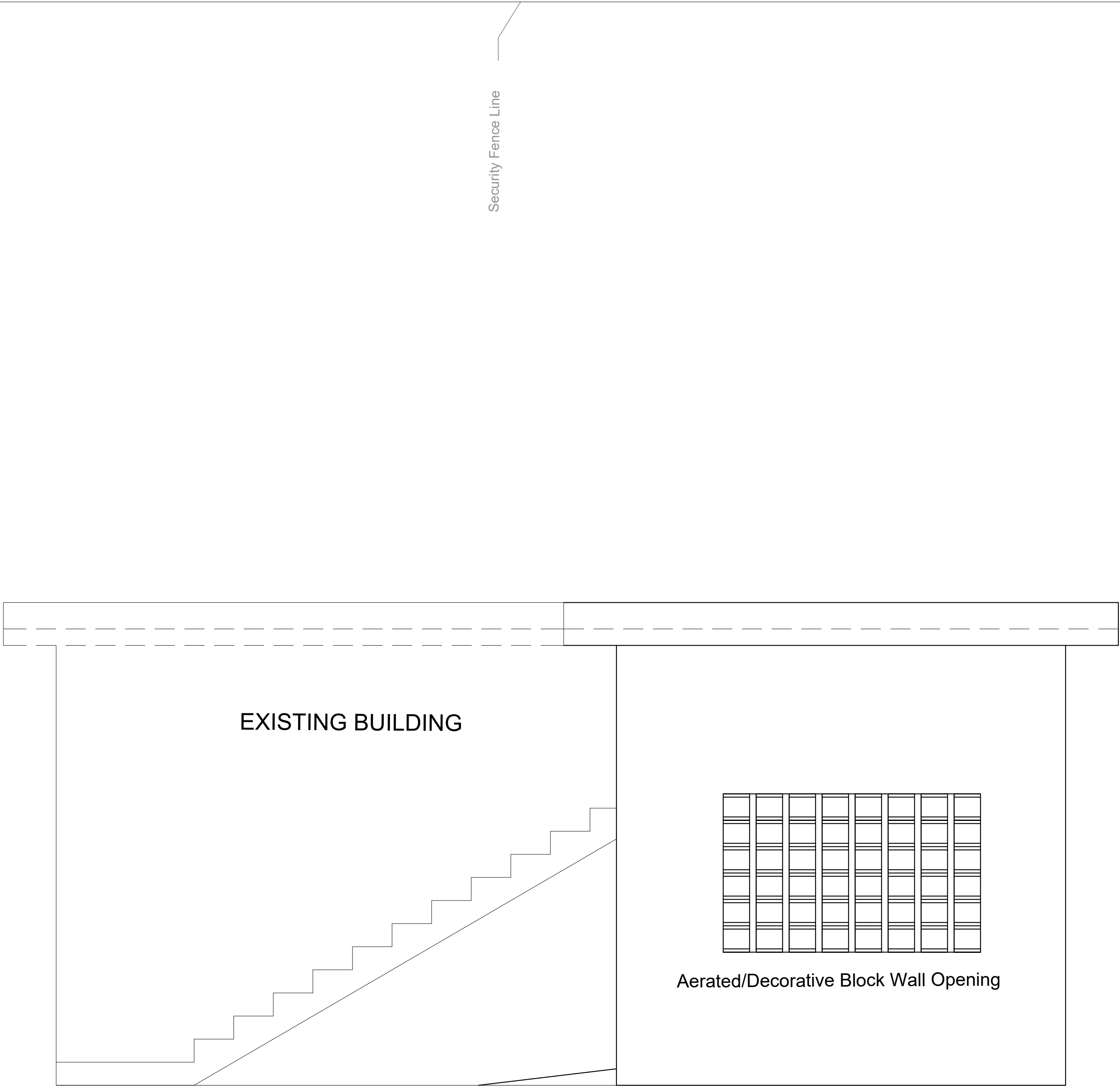
PROJECT

DMCA Silver Hills
Generator Room

DRAWING

West Elevation

PROJECT NO.	
DATE 03/08/2018	
SCALE As Shown	DRAWING NO.
DRAWN BY J.F.	A-06
CHECKED BY B.P.	



A-6 WEST ELEVATION
SCALE 1/2" = 1'-0"