



## Montserrat Utilities Limited

P.O. Box 16, St. John's, MSR 1110, Montserrat, W.I.

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### Procurement Details

Project Details	Deliverable
<b>Invitation to Tender for the Supply of One (1) Commuter Utility 30-foot Bucket Truck for Montserrat Utilities Limited</b>	Date Published on Government of Montserrat Website And my Tenders  Tuesday 10 <sup>th</sup> September 2019
Access to the ITT Suite of Documents	Hard copies can be downloaded from the Government of Montserrat website at <a href="http://www.gov.ms/tenders/">http://www.gov.ms/tenders/</a> .  Electronic copies can be downloaded completed and submitted via the myTenders portal  MyTenders portal <a href="https://www.mytenders.co.uk/">https://www.mytenders.co.uk/</a>
Clarification deadline and contact details	Monday 23rd September 2019
ITT submission deadline	Wednesday 9 <sup>th</sup> October 2019 no later than 12.00 midday Eastern Caribbean Time
Tender Submission address	The Managing Director, Montserrat Utilities Limited, P. O. Box 16, MSR1110, Montserrat, W.I.
Contract Commencement – this is an indicative date and maybe subject to change.	November 2019

## 1.0 Invitation to Tender for One (1) Utility 30-foot Bucket Truck for Montserrat Utilities Limited

Potential bidders are invited to submit tenders for One (1) Utility 30-foot Bucket Truck for Montserrat Utilities Limited. Tenders must be submitted in accordance with the instructions and specifications, which accompany this invitation to tender. Included in the tender dossier are the following documents:

- 1.) Invitation to Tender
- 2.) Instructions to Tenderers
- 3.) Form of Tender
- 4.) Evaluation Criteria
- 5.) General Conditions of Contract
- 6.) Tenderer's Identification and Details
- 7.) Tender Return checklist

Any queries in relation to the tender should be made in writing to Mr Kendall Lee, Managing Director Montserrat Utilities Limited via email [kendall.lee@mul.ms](mailto:kendall.lee@mul.ms) and Mr Owen Lewis via email [olewis.contractor@rmi.org](mailto:olewis.contractor@rmi.org) . Place the words "Utility 30-foot Bucket Truck – Queries" in the email subject line.

**Tender submission deadline is Wednesday 9<sup>th</sup> October 2019 no later than 12.00 midday Eastern Caribbean Time.**

Regards

A handwritten signature in blue ink, appearing to be 'Kendall Lee', with a stylized 'K' and 'L'.

Kendall Lee

## 2.0 INSTRUCTIONS TO TENDERERS

- (1) The contract conditions adopted for this procurement will be Montserrat Utilities Limited General Conditions of Contract.
- (2) Tenderers must fully complete the Form of Tender (including notice period and maximum delivery time), copies of credentials; proof of similar contracts previously undertaken, confirmation for the provision of technical support and training, documentation on length and type of warranty. Failure to fully complete and return these documents and provide the additional information stated in these instructions will render the bid non-compliant and it will be rejected.
- (3) Tenderers must submit a current Tax Compliance Certificate with their bid if their place of business is registered in Montserrat.
- (4) All works undertaken will be the subject of taxation in accordance with the current legislation. Except in cases where there is an exemption from tax, of which proof must be provided; residents of Montserrat for tax purposes are subject to tax on the profits from this project. Please take into consideration your tax obligations and liabilities to the Government of Montserrat. For further information please contact Montserrat Customs & Revenue Service (MCRS) via email at [irev@gov.ms](mailto:irev@gov.ms).
- (5) All tenders will be arithmetically checked, any errors will be brought to the tenderer's attention. The rates supplied would be the basis for the arithmetic correction and would be the determining factor for any queries about the corrected price. A tenderer whose tender sum is subject to arithmetical correction will be informed and asked whether he accepts the corrected tender sum. Failure to accept the corrected sum will result in the rejection of the tender.
- (6) Any bid received after the deadline for submission of bids prescribed in Section 1 above will be rejected.
- (7) Tenderers are not allowed to submit multiple or alternative tenders.
- (8) Montserrat Utilities Limited is not bound to accept the lowest or any tenders and has the right to accept or reject any tender offers.
- (9) Tenderers must complete the Form of Tender and return this with their tender submission. The currency for completing the Form of Tender is Eastern Caribbean Dollar. Tenders in other currencies will be rejected. The exchange rate to be used shall be that pertaining 14 days prior to the date for submission of tenders.

### Submitting a Bid/Tender

There are Two (2) options for submitting a tender:

- **Electronic tender submissions can be uploaded via the Mytenders Portal at <https://www.mytenders.co.uk/>**

If you are intending to make an electronic submission to this tender, please register your interest on mytenders at the earliest opportunity. Please ensure that you allow sufficient time to upload your documents.

- Hard copies can be submitted by hand – Please follow the instructions set out below;

### **Submitting a hard copy of your tender**

You will need two plain envelopes for the Tender submission

You must follow these instructions, failure to do so may result in the proposal being non-compliant and not considered any further.

#### Envelope 1.

Follow the steps written below:

1. Write the name of the Bidder (Tenderer, Supplier) on this envelope
2. Write the name of the project and the address on the envelope as written below;

Supplier Name (*Your Company Name*)

**Tender for the One (1) Utility 30-foot Bucket Truck for Montserrat Utilities Limited  
The Managing Director, Montserrat Utilities Limited,  
P.O. Box 16, MSR1110, Montserrat, W.I.**

3. Now put this envelope into another plain envelope (Envelope 2.)

#### Envelope 2

Continue following the steps below:

4. Envelope 1 should now be inside this envelope (Envelope 2), seal the envelope and then write the Project Title and address for Tender return.;

**Tender for the One (1) Utility 30-foot Bucket Truck for Montserrat Utilities Limited  
The Managing Director, Montserrat Utilities Limited,  
P.O. Box 16, MSR1110, Montserrat, W.I.**

*\*NB: Envelope 2 must not have the Bidders name on it or any other markings. Failure to comply with this requirement will lead to your submission being deemed non-compliant and not considered any further.*

Tenders are to be delivered to the address above. Tenderers will be given a receipt.

### 3.0 SCOPE OF SERVICE

Montserrat Utilities Limited is seeking bids to supply One (1) Utility 30-foot Bucket Truck, inclusive of after sales supporting services, warranty and essential spare parts to effect preventative maintenance during the initial 12 months of operation. The vehicle and equipment in the Tender shall be new and the latest production model. Brochures and/or specification literature clearly describing the unit(s) and verifying that the unit(s) meet or exceed the requirements of this specification shall accompany each tender proposal. Warranty and delivery information shall be provided with the tender proposal. Any Manufacturer's name and model called out in this tender is intended to set the quality and design of equipment desired and is not meant to limit tendering on products of equal quality. Any exceptions to or deviations from the specifications set forth in the tender must be clearly described in the tenderer's proposal. During a standard warranty period or for any extended warranty no deductibles, upcharges, overtime, mileage, freight or charges for parts and service shall be charged to Montserrat Utilities Limited / the Government of Montserrat pertaining to warranty repairs. The vehicle must conform to the specifications provided in this tender document. Tenderers are required to provide an overall price for the vehicle taking into account the following considerations as outlined in the vehicle listing:

(a) Provision of Service:

Cost associated with acquiring the specified vehicle and spare parts necessary to affect preventative maintenance during the initial 12 months of operation. This cost should also include shipping with adequate insurance coverage to Port Little Bay, Montserrat.

(b) Warranty:

Type of warranty and information on how warranty obligations are to be carried out during the time period offered.

(c) Training:

Provision of on-site operation and maintenance training before and after the commissioning of the vehicle.

(d) Documentation:

Provision of all documents pertaining to the vehicle and other equipment which form part of this tender to include, but not limited to, maintenance manuals, operation manuals, a comprehensive list of recommended spare parts should be provided during the said warranty period provided and warranty details.

Specification Summary Table

The following table provides guidelines and specifications of the type of vehicle required; its functionality and intended use. Tenderers are required to provide the necessary documentation to clearly describe the vehicle being offered and to demonstrate that they meet or exceed the technical specification provided in the summary table, their ability to provide post-sales technical support, particularly training and how this vehicle meets all other requirements of the tender.

## Minimum Supporting Documents

- (1) Brochures
- (2) Data Sheets
- (3) Detailed quotation fully inclusive of delivery to Montserrat.
- (4) Terms of warranty.

**Failure to provide the above information will invalidate your tender**

## SPECIFICATIONS:

In Section 2 (Tenderer's Proposal Column); The tenderer shall respond to each minimum requirement (section 1) in the space provided under Section 2 whenever asked to "describe", the description may include details such as size, capacities, dimensions, materials used in construction, etc. A full and complete description is required to reasonably evaluate the tender, so all pertinent information is required. When referring to attached literature as a means of not fully describing items, misinterpretations by the evaluator of the tender may occur and consequently not having the tender awarded. Your ability to present the Government of Montserrat with enough information to reasonably understand the item being tendered and whether or not it meets the specifications stated relies on the written information provided.

You are requested to describe your proposal in the Tenderer's column, you may not respond in the space provided as to whether you meet the specifications by responding with terms as "yes", "Meets", "same as", "complies" or "similar" terms. If these terms are utilized, it may result in your tender being considered as Non-Compliant, and being rejected.

You must include descriptive manufacturer's literature verifying the information you provided in the tenderer's proposal section. Failure to provide such literature will likely result in your tender being considered as Non-Compliant, and possibly being rejected.

If your tender is an alternate approach and does not fully meet the specifications, completely describe your alternate approach.

The manufacturer shall warrant each vehicle and related parts to be of good material and workmanship and to promptly replace any part or parts which by reason of defective materials or workmanship shall fail under normal use, free of negligence or accident, for a minimum of one (1) year from the date of delivery, unless otherwise stated.

**The seller shall have the option to authorize the Government of Montserrat to perform minor warranty replacement and repairs and then reimburse the Government of Montserrat for its labour and parts utilized to enact the repair. The reimbursement for labour will be the same rate as that of the actual work performed. Standard warranty information is to be supplied with the tender.**

<b><u>Section 1</u></b>	<b><u>Specifications (Minimum)</u></b>	<b><u>Section 2</u></b> <b><u>Tender Proposal</u></b>
General	This specification is to provide for a new, latest production model Class 4 GVW cab chassis with 30 foot Aerial device (Working height 35 feet).	<u>Describe:</u> Make: Model:
Gross Vehicle Weight	Class 4 (GVW 14,001 – 16,000)	<u>Describe:</u>
Cab	<p>1. Style: Two (2) door conventional chassis cab.</p> <p>2. Reclining High Back Driver Seat; Two Single occupant Fold Down Seats w/ Tray Backs.</p> <p>3. Seat covering: Heavy duty vinyl.</p> <p>4. Sun visors: One (1) LH. And one (1) RH.</p> <p>5. Arm rests: One (1) LH. And one (1) RH.</p> <p>6. Interior lighting: Dome light with door activated switches.</p> <p>7. Windshield wipers: Electric dual speed with intermittent and dual washer nozzles.</p> <p>8. Mirrors: Factory mirrors with blind spot convex mirrors.</p> <p>9. Air conditioning: Factory installed through-dash type.</p> <p>10. Gauges to include:</p> <p>A. Transmission temperature.</p> <p>B. Tachometer.</p> <p>C. Engine oil pressure.</p> <p>D. Engine coolant temperature.</p> <p>E. Speedometer.</p> <p>F. Hour Meter.</p> <p>11. Additional instructions: include the following.</p>	<p>Describe:</p> <p>1</p> <p>2</p> <p>3</p> <p>4</p> <p>5</p> <p>6</p> <p>7</p> <p>8</p> <p>9</p> <p>10</p> <p>A</p> <p>B</p> <p>C</p> <p>D</p> <p>E</p> <p>F</p> <p>11</p>

<b><u>Section 1</u></b>	<b><u>Specifications (Minimum)</u></b>	<b><u>Section 2</u> <u>Tender Proposal</u></b>
	A. 12 Volt power point. B. Full head liner. C. Full rubber floor mat.  D. Factory installed AM/FM radio.  E. High heat warning light for transmission. F. Factory tinted glass. G. Noise reducing insulation package.  12.Factory installed cruise control.  13.Factory installed reverse sensing system.  14.Fully insulated.  15.Backup Camera	A B C  D E F G  12  13  14 15
Engine	1. Diesel powered: Manufacturer & Model. 2. Displacement: 5.2L minimum. 3. Air cleaner: Dry type, dual replaceable elements. 4. Oil filter: Full flow, spin on type. 5. Fuel filter: Cartridge or in-line type.	<u>Describe:</u> 1 2 3 4 5
Transmission	1. Type: Automatic. 2. Speed: Six (6) speeds with overdrive. 3. PTO provision to be included. 4. External transmission fluid cooler to be included. 5. Install a 97db electric backup alarm.	<u>Describe:</u> <u>1</u> <u>2</u> <u>3</u> <u>4</u> <u>5</u>
Cooling		<u>Describe:</u>



<b><u>Section 1</u></b>	<b><u>Specifications (Minimum)</u></b>	<b><u>Section 2</u> <u>Tender Proposal</u></b>
System	1. Radiator: Largest capacity available, State size.  2. Coolant recovery system to be included.	<u>1</u>    <u>2</u>
Electrical System	1. System Voltage: 12 volts.  2. Batteries: Two (2), Maintenance Free 750 CCA  3. Alternator: Dual alternators.  4. Include all lights and reflectors to comply with all federal and Montserrat state laws for 24 hour operation on all highways.  5. Extra switches mounted in the dash to accommodate body and accessory installations.	<u>Describe:</u>  <u>1</u>  <u>2</u>  <u>3</u>  <u>4</u>  <u>5</u>
Suspension	1. Front axle: 6,830 lbs. FAWR minimum.  2. Front springs: Manufactures standard for front GAWR.  3. Rear axle: 11,020 lbs. RAWR minimum.  4. Rear springs: Manufacturers standard for rear GAWR.  5. Auxiliary springs: Required.  6. Front stabilizer bar: To be included.  7. Shocks front and rear: Heavy duty.	<u>Describe:</u>  <u>1</u>  <u>2</u>  <u>3</u>  <u>4</u>  <u>5</u>  <u>6</u>  <u>7</u>

<b><u>Section 1</u></b>	<b><u>Specifications (Minimum)</u></b>	<b><u>Section 2</u></b> <b><u>Tender Proposal</u></b>
Steering	Factory power steering with tilting steering column	<u>Describe:</u>
Brakes	<ol style="list-style-type: none"> <li>1. Service Brakes Front/Rear : Vaccum/Hydraulic with 4 channel ABS Disc/Drum</li> <li>2. Exhaust Brake</li> </ol>	<u>Describe:</u>  <ol style="list-style-type: none"> <li><u>1.</u></li> <li><u>2.</u></li> </ol>
Wheel Base	<ol style="list-style-type: none"> <li>1. Wheel base: manufacturer's standard suitable for mounting associated aerial lift device.</li> <li>2. Cab-Axle (CA), length suitable for mounting associated aerial lift device</li> </ol>	<u>Describe:</u>  <ol style="list-style-type: none"> <li><u>1</u></li> <li><u>2</u></li> </ol>
Transmission	<ol style="list-style-type: none"> <li>1. Type: Automatic.</li> <li>2. Speed: Six (6) speeds with overdrive.</li> <li>3. PTO provision to be included.</li> <li>4. External transmission fluid cooler to be included.</li> <li>5. Install a 97db electric backup alarm.</li> </ol>	<u>Describe:</u>  <ol style="list-style-type: none"> <li><u>1</u></li> <li><u>2</u></li> <li><u>3</u></li> <li><u>4</u></li> <li><u>5</u></li> </ol>
Cooling System	<ol style="list-style-type: none"> <li>1. Radiator: Largest capacity available, State size.</li> <li>2. Coolant recovery system to be included.</li> </ol>	<u>Describe:</u>  <ol style="list-style-type: none"> <li><u>1</u></li> <li><u>2</u></li> </ol>
Electrical System	<ol style="list-style-type: none"> <li>1. System Voltage: 12 volts.</li> <li>2. Batteries: Two (2), Maintenance Free 750 CCA</li> <li>3. Alternator: Dual alternators.</li> <li>4. Include all lights and reflectors to comply with all federal and Montserrat state laws for 24 hour operation on all highways.</li> </ol>	<u>Describe:</u>  <ol style="list-style-type: none"> <li><u>1</u></li> <li><u>2</u></li> <li><u>3</u></li> <li><u>4</u></li> </ol>

<b><u>Section 1</u></b>	<b><u>Specifications (Minimum)</u></b>	<b><u>Section 2</u></b> <b><u>Tender Proposal</u></b>
	5. Extra switches mounted in the dash to accommodate body and accessory installations.	<u>5</u>
Suspension	<ol style="list-style-type: none"> <li>1. Front axle: 6,830 lbs. FAWR minimum.</li> <li>2. Front springs: Manufactures standard for front GAWR.</li> <li>3. Rear axle: 11,020 lbs. RAWR minimum.</li> <li>4. Rear springs: Manufacturers standard for rear GAWR.</li> <li>5. Auxiliary springs: Required.</li> <li>6. Front stabilizer bar: To be included.</li> <li>7. Shocks front and rear: Heavy duty.</li> </ol>	<u>Describe:</u>  <u>1</u>  <u>2</u>  <u>3</u>  <u>4</u>  <u>5</u>  <u>6</u>  <u>7</u>
Steering	Factory power steering with tilting steering column.	<u>Describe:</u>
Brakes	<ol style="list-style-type: none"> <li>1. Service Brakes Front/Rear : Vaccum/Hydraulic with 4 channel ABS Disc/Drum</li> <li>2. Exhaust Brake</li> </ol>	<u>Describe:</u>
Wheels & Tires	<ol style="list-style-type: none"> <li>1. Front: 19.5 inch steel wheels with 12 ply LRR tyres.</li> <li>2. Rear: 19.5 inch steel wheels with 12 ply LRR tyres..</li> </ol>	<u>Describe:</u>  <u>1</u>  <u>2</u>
Undercoating	As per manufacturer's standard.	<u>Describe:</u>
Fuel Tank	Largest available from manufacturer.	<u>Describe:</u>
Colour:		<u>Describe:</u>

<b><u>Section 1</u></b>	<b><u>Specifications (Minimum)</u></b>	<b><u>Section 2</u></b> <b><u>Tender Proposal</u></b>
	Manufacturer's standard white base coat clear coat paint process.	
Bumpers	<p>1. Rear: Listed under utility body specifications.</p> <p>2. Hitch: Listed under utility body specifications.</p> <p>3. Front frame mounted tow loop.</p>	<p><u>Describe:</u></p> <p><u>1</u></p> <p><u>2</u></p> <p><u>3</u></p>
Truck Options	<p>Extended warranty for 5 years or 100,000 miles on the following.</p> <p>A. Powertrain.</p> <p>B. Chassis electronics.</p>	<p><u>Describe:</u></p> <p><u>A</u></p> <p><u>B</u></p>
Manuals	<p>The successful tenderer shall furnish 2 copies of the following for the truck and aerial device.</p> <p>A. Operators manual.</p> <p>B. Parts manual</p> <p>C. Maintenance manual.</p> <p>Parts and Maintenance manuals shall also be on a CD ROM or thumb drive</p>	<p><u>Describe:</u></p> <p><u>A</u></p> <p><u>B</u></p> <p><u>C</u></p>
Utility Body	<p>Ready-to Ship Dakota compartmentalized utility body or equivalent, to suit CA dimension.</p> <p>1. All compartments shall be equipped with locks and keyed alike. All compartment doors shall be weather proof. Gas Shock (Gas Spring) door holders shall be furnished for all vertical doors, rubber bumpers and chains for all horizontal doors. All door latches to be rotary latch</p>	<p><u>Describe:</u></p> <p><u>1.</u></p>

<b><u>Section 1</u></b>	<b><u>Specifications (Minimum)</u></b>	<b><u>Section 2</u></b> <b><u>Tender Proposal</u></b>
	<p>style.</p> <p>2. A 29" (Approximate) tailshelf , width to match body. Steel U-Shaped Grab Handle installed on tailshelf on both sides with cable step installed below.</p> <p>3. Safety tread plates on top of the body compartments and the top of the rear bumper/platform shall be installed. This and all walking/stepping surfaces shall be coated with non-skid material. The stop, tail, &amp; turn signal lights shall be LED type and flush mounted.</p> <p>4. Adjustable shelves with removable dividers shall be provided for all vertical compartments and a pull out divider shelf for all horizontal compartments.</p> <p>5. Hotstick Shelf Extending Full Length of Body</p> <p>6. The utility body shall be painted the same color as the truck.</p> <p>7. A master locking system shall be installed which consists of a lockable handle at the rear of each compartment which enables all bins on that side to be locked.</p> <p>8. Steel Wheel Chock Holders Installed in Tailshelf, One Each Side. Wheel chocks to fit in pockets shall be included.</p> <p>9. A boom rest must be installed in the bed of the utility body. The post supporting the rest must pass through the deck and be attached to a utility body cross member and a longitudinal support.</p>	<p><u>2.</u></p> <p><u>3.</u></p> <p><u>4.</u></p> <p><u>5</u></p> <p><u>6</u></p> <p><u>7</u></p> <p><u>8</u></p> <p><u>9</u></p>
Aerial Device Specifications	This specification sets the minimum requirements for a 35.5 ft. working height hydraulic aerial device with bucket.	<u>Description:</u>

<b><u>Section 1</u></b>	<b><u>Specifications (Minimum)</u></b>	<b><u>Section 2</u></b> <b><u>Tender Proposal</u></b>
	<ol style="list-style-type: none"> <li>1. The complete unit shall consist of a combination articulating/telescoping boom with bucket in compliance with all OSHA, ANSI, and DOT standards, regulations, and specifications. Painted to match the truck.</li> <li>2. The complete unit shall be warrantied, parts and labor, for a minimum of one (1) year from the date of delivery. Any modifications, repairs, etc. shall be made at no cost to the Government of Montserrat during the warranty period.</li> <li>3. The hydraulic circuit shall use a High Viscosity Index (HVI) hydraulic oil formulated to maintain ideal viscosity over an extreme range of temperatures.</li> <li>4. Stabilizing torsion bars (front and rear) shall be furnished with the unit along with appropriate counterweights sufficient to pass ANSI 92.2 stability tests without the use of outriggers. Or alternatively, provide solution with the use of outriggers.</li> <li>5. Insulating Aerial Device, ANSI Category C, 46kV and Below. <ul style="list-style-type: none"> <li>- Ground to bottom of platform height: 30 feet. Working height: 35 feet.</li> <li>- Single Platform with dimensions 24 x 30 x 42 inches with hydraulic tilt.</li> <li>- Platform Capacity: 350 lbs</li> </ul> </li> <li>6. Platform automatically maintains level during boom articulation.</li> <li>7. An external step, an internal step that is an 1 integral part of the inside liner. An inside bucket liner and</li> </ol>	<ol style="list-style-type: none"> <li><u>1.</u></li> <li><u>2.</u></li> <li><u>3.</u></li> <li><u>4.</u></li> <li><u>5.</u></li> <li><u>6.</u></li> <li><u>7.</u></li> </ol>

<b><u>Section 1</u></b>	<b><u>Specifications (Minimum)</u></b>	<b><u>Section 2</u></b> <b><u>Tender Proposal</u></b>
	<p>weatherproof cover designed to fit over the top in a manner that will keep water out shall be provided for the bucket.</p> <p>8. The bucket must be "end hung" and rotate 180 degrees left to right. No locking pins will be accepted for the rotation unit.</p> <p>9. The bucket must stow left of center, as far as possible, in such a manner to maximize driver's visibility to the rear.</p> <p>10. The hydraulic pump shall be driven from the truck transmission mounted PTO and controlled from inside the cab. Hydraulic system shall be protected by a pressure relief valve.</p> <p>11. A safety device that allows PTO operation only with the parking brake engaged shall be included. Manual lowering valve located at the boom tip for use in emergency situations to allow the operator to lower the boom to the ground.</p> <p>12. A tool tray shall be provided for use at bucket to hold miscellaneous tools &amp; etc</p> <p>13. A safety ring shall be located on the boom to anchor the operator's safety harness.</p> <p>14. The lift cylinder shall be equipped with a holding valve to prevent boom creep, and to lock the cylinder in event of power failure or line failure.</p> <p>15. All hoses and connectors shall be secured inside the booms outside dimension to protect from tree limb snags and allow for tangle free operation.</p>	<p><u>8.</u></p> <p><u>9.</u></p> <p><u>10.</u></p> <p><u>11.</u></p> <p><u>12</u></p> <p><u>13</u></p> <p><u>14</u></p> <p><u>15</u></p>

<b><u>Section 1</u></b>	<b><u>Specifications (Minimum)</u></b>	<b><u>Section 2</u></b> <b><u>Tender Proposal</u></b>
	<p>16. The telescoping boom shall be constructed of a smooth non-porous material to insulate the boom to ANSI class C standard.</p> <p>17. The upper control shall be an insulated control handle, single handle type and be mounted on the bucket, not the boom.</p> <p>18. The controls at the bucket and pedestal shall return to neutral position when released.</p> <p>19. There shall be a remote start/stop of the truck engine from the bucket control.</p> <p>20. Bucket controls shall perform all functions including auxiliary controls. The hydraulic controls shall be fully metered, infinitely feathered for speed control and smooth operation of the boom. There shall be 2 speed manual controls for bucket speed. All control labeling must be visible from normal operator's position.</p> <p>21. Bucket rotation, and hydraulic dump may be separate controls.</p> <p>22. An emergency hydraulic system shall be provided that uses a dc pump motor for emergency operation in the event of failure by the primary hydraulic power source.</p>	<p><u>16</u></p> <p><u>17</u></p> <p><u>18</u></p> <p><u>19</u></p> <p><u>20.</u></p> <p><u>21.</u></p> <p><u>22.</u></p>
Miscellaneous	<p>23. One halogen spotlight shall be installed on left side of the cab. Inside handle must rotate the light head 360 degrees horizontally and 120 degrees vertically. Lights must pass SAE tests for warpage, vibration corrosion, moisture, and dust. Lights must be rated for at least 230,000 candle power</p>	<p><u>23.</u></p>



<b><u>Section 1</u></b>	<b><u>Specifications (Minimum)</u></b>	<b><u>Section 2</u></b> <b><u>Tender Proposal</u></b>
	<p>24. A hydraulic tool circuit must be provided at the end of the bucket boom and at the rear of the truck with connections pass through rear bumper. The hydraulic pump must be capable of delivering at least 5.5 gallons per minute to the tool outlet.</p> <p>25. Install a 2 ½ lb. fire extinguisher in cab.</p> <p>26. Install a Kernis K300 or equal combination ball hitch at rear of frame.</p>	<p><u>24.</u></p> <p><u>25.</u></p> <p><u>26.</u></p>

## 4.0 FORM OF TENDER

The Managing Director  
Montserrat Utilities Limited  
P. O. Box 16  
MSR1110  
Montserrat

Dear Sir/Madam,

**Re: Tender for the Supply of One (1) Utility 30-foot Bucket Truck for Montserrat Utilities Limited**

I/We the undersigned undertake to supply and deliver one vehicle as described in the tender outlined in the above captioned project in accordance with the general conditions of vehicle specifications as provided in the tender documents for the sum of:

EC\$.....

If my/our tender is accepted, I/We undertake to complete the supply and delivery of the vehicles within \_\_\_\_ week/s from the date of receipt by me/us of the official award of contract. I/We understand that I/We shall not be reimbursed for any cost that may have been incurred in compiling and submitting this tender. I/We confirm this tender shall remain valid for a period of 90 days from the date of submission of this tender.

Name:.....

Signed.....

Name of firm (If Applicable) .....

Address.....

.....

Tel No: .....

Fax No: .....

Date: .....

## 5.0 EVALUATION OF TENDER

### Evaluation Criteria

The following evaluation criteria will be used to evaluate tenders received in response to this Invitation to Tender. Tenders must achieve a minimum overall score of 70 to be considered for award of contract.

<b>Criteria Description</b>	<b>Score</b>
Administrative compliance	Pass/Fail
Adherence to Technical Specification ( <i>minimum required score</i> )	35
Warranty length and inclusiveness	10
Technical Support/ Training (before and after sales)	15
Availability (Delivery Time)	10
Price	30
Maximum Technical Score	100%

Tenderers that fail to meet the minimum technical specification will not be considered as responsive to the tender requirements regardless of other technical scores). Only those tenders achieving the minimum overall technical score will be considered for award of contract.

### Technical Specifications (35)

Adherence to technical specification is paramount. Marks will be awarded depending on the degree of compliance with the technical specifications as outlined in Section 3 above.

### Warranty Length & Inclusiveness (10)

Tenderers should provide in their tender the terms and condition and length of any warranty provided with the sale of the vehicle. Marks will be awarded on the basis of warranty length and the comprehensiveness of coverage. The score for this criterion will be calculated in proportion to warranty submissions from other tenders. The fullest warranty offering will be awarded 10 points and all other bids will be scored proportionally with shorter and less-inclusive warranties scoring lower marks.

#### Technical Support / Training (before and after sales) (15)

The maximum mark will be awarded to the best technical support and training offered among all tenders, so that preference will be given to those suppliers that can provide intensive pre- and post-sale training to the Client's operational and maintenance personnel, in addition to other essential after sale services such as the availability of spare parts. The percentage to be assigned to all other tenderers will be calculated proportionately to the tender that offered the most extensive technical support and training.

#### Availability (Delivery Time) (10)

The maximum mark will be awarded to the tenderer providing the shortest delivery time for the vehicles and all spare parts to Montserrat. The mark to be assigned to all other tenderers will be calculated proportionately to the tender that offered the shortest delivery time for all items.

#### Price (30)

The tendered price is a significant factor and Montserrat Utilities Limited will seek to ensure that the vehicle is purchased at the most economically advantageous price. However, only those tenderers achieving the minimum score of the technical specification and the minimum overall technical score will have their financial bids opened. Montserrat Utilities Limited is not bound to accept the lowest or any tender. The percentage for this criterion will be calculated proportionately in comparison to other price submissions from other tenders. The price should be inclusive of insurance to Montserrat (i.e. Cost, Insurance and Freight (CIF) Montserrat).

All tenders failing to achieve these minimum scores will be considered non-responsive and will be rejected.

## 6.0 GENERAL CONDITIONS OF CONTRACT

This Agreement is made the..... day of..... 2019 between the MONTERRAT UTILITIES LIMITED having its headquarters at Davy Hill, Montserrat acting herein and represented by the Managing Director, hereinafter referred to as "MUL") of the one part and

(Supplier's  
Company).....,  
whose address is

.....  
.....

..... Acting herein and represented by (name of Representative)  
.....  
(Hereinafter referred to as "the Supplier") of the other part.

### INTERPRETATION:

The Contract means the agreement concluded between the MUL and the Supplier  
....., including all qualifications, stipulations and provisions and any other documents which may be incorporated or referred to herein;

The Contracting authority means Montserrat Utilities Limited (MUL).

The Supplier" means the company/ companies/ individual that is responsible for carrying out the requirements of the contract.

The Contract Price means the gross price to be paid by MUL.

The supply and delivery to Port Little Bay of one (1) vehicles (One (1) Utility 30-foot Bucket Truck) and the training provided to staff along with one year's spare parts, or where referred to in the contract as "services" means all work which the Supplier is required to undertake in the performance of this contract.

The Specification means the MUL's requirements for the supply of one (1) vehicle (**One (1) Utility 30-foot Bucket Truck**), details of which have been provided in this tender document.

### VARIATIONS OF CONDITIONS

The supply and delivery of the vehicle shall be carried out in accordance with these Conditions and expressed requirements and no amendment or variation either to the terms and conditions or to the requirements shall be made unless agreed in writing between the parties and incorporated into this agreement.

## COMPLETE AGREEMENT

This Agreement supersedes any prior Agreement between the parties whether written or oral relating to the subject matter hereof, but without prejudice to any rights which have already accrued to either of the parties. This Agreement shall be governed by the laws of Montserrat in every particular and shall be deemed to be made in Montserrat.

## FORCE MAJEURE

Both parties shall be released from their respective obligations in the event of national emergency, natural disaster, war, prohibitive governmental regulation or if any other cause beyond the reasonable control of the parties or either of them renders the performance of this Agreement impossible whereupon all money due under this agreement shall be paid immediately.

## NOTICES

Any notice required to be served under this Agreement shall be in writing and may be served by electronic mail to the correct address, facsimile transmission to the correct number, post or hand delivery to the last known business address of the party upon whom it is being served. Notice shall be deemed to have been effected within 24 hours of the date of sending of the notice when sent by electronic mail or facsimile transmission, within 72 hours of the date of posting of the notice when sent by post and upon delivery when hand delivered.

A notice shall be delivered as follows:

A. if to the Supplier, to:

Name  
Designation  
Address  
Tel: No  
Fax  
Email

B. if to the MUL, to:

Name: Kendall Lee, Managing Director  
Montserrat Utilities Limited  
P. O. Box 16  
MSR1110  
Montserrat  
Tel: (664) 491-2527  
Email: [kendall.lee@mul.ms](mailto:kendall.lee@mul.ms)

## MEDITATION AND ARBITRATION

If a dispute arises under this Agreement, the parties agree to first try to resolve the dispute with the help of a mutually agreed-upon mediator in Montserrat. The parties shall share any costs and fees other than attorney fees associated with the mediation equally.

## SIGNATURES

Each party represents and warrants that on this date they are duly authorized to bind their respective principals by their signatures below.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates set forth first above with full knowledge of its content and significance and intending to be legally bound by terms hereof.

### A. SUPPLIER

Name.....  
Designation.....  
Signature.....  
Witness Name.....  
Designation.....  
Signature.....

### B. MUL

Name.....  
Designation.....  
Signature.....  
Witness Name.....  
Designation.....  
Signature.....

## 7.0 RESPONDENT'S IDENTIFICATION / DETAILS

A	PERSONAL INFORMATION
COMPANY NAME----- REGISTRATION NUMBER ---- ----- COMPANY ADDRESS----- ----- ----- CONTACT PERSON----- POSITION----- ----- TELEPHONE NUMBER- ----- FAX NUMBER----- WEBSITE----- ----- EMAIL ADDRESS:----- -----	

B	QUESTIONNAIRE		
1	Your entity operates as which one of the following?		Sole Proprietorship Partnership Limited Liability Others
2	How many years has your entity been in operation?		(0-1) (1-3) (3-5) (5-10) (10 & Over)
3	Number of Employees with your entity?		(1-5) (6-10) (11-15) (16 & Over)
4	How many similar contracts has your entity successfully completed in the last 5 years?		(1-3) (4-6) (7-9) (10 & Over)
5	Has your entity failed to complete a contract for a public or private entity in the last 5 years?		Yes No

(TICK WHERE APPLICABLE ABOVE)



D	SIGNATURE
<p>I hereby certify that the information outlined in this document is true and accurate to the best of my knowledge and belief. I understand false statement may result in denial of a contract and possible debarment from future prospects.</p> <hr/> <div style="display: flex; justify-content: space-between;"> <div data-bbox="214 533 922 814"> <p>Signature of Company representative</p>       <p>-----</p> <p>Date</p> </div> <div data-bbox="922 533 1427 814"> <p>Company Name/Stamp</p> </div> </div>	

## 8.0 TENDER CHECKLIST

The following documents should be provided for a contractor's bid to be valid. Bidders are asked to supply and tick off the following information. Failure to provide any of the stated documents may result in the bid being considered noncompliant and rejected:

1. Vehicle model brochure providing equipment meeting required specifications. ☐
2. Completed and signed Form of Tender. The form of tender document shall be signed by the person legally authorized to bind the firm to a Contract. The complete tender sum should be clearly written and included in the Form of Tender. ☐
3. Identification details of the Tenderers business ☐
4. Statement of capability for the provision of technical support and training ☐
5. Copies of required credentials ☐
6. Detailed price sheet itemizing unit cost for spares and vehicles ☐
7. Evidence of similar contracts over the past five (5) years ☐
8. Tax/Social Security compliance certificate (if locally based) ☐
9. Signed Anti-Collusion Statement ☐

.....  
**Signed by Tenderer**