



## Office of the Premier

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Email: [op@gov.ms](mailto:op@gov.ms)

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8<sup>th</sup> August 2018

Dear Sir/Madam

### **RE: Tender for the Supply of Equipment for the New Radio Montserrat Project**

You are invited to submit a Tender for the above named project. Tender documents can be accessed by visiting the two websites below;

- **Electronic tender documents can be downloaded and submitted via the Mytender Portal at <https://www.mytenders.co.uk/>**
- **Hard copies can be downloaded from the Government of Montserrat website at <http://www.gov.ms/tenders/>**

**The tender dossier consists of the following documents;**

- (1) Invitation to Tender
- (2) Instructions to Tenderers
- (3) Form of Tender
- (4) Bill of Quantities
- (5) General Conditions of Contract
- (6) Respondent's Identification and Details
- (7) Anti-Collusion Statement
- (8) Tender checklist

**Please read Instructions to Tenderers before completing and submitting tenders, failure to do so may result in tenders being deemed non-compliant and rejected.**

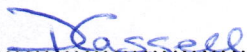
**Please ensure that you read and understand the Terms of Reference as you are required to submit a Project/work plan that must address the deliverables and methodology required for this project.**

Any queries or clarifications relating to the Tender should be made to:

**Mrs Daphne Cassell, Permanent Secretary** by email at; [cassell@gov.ms](mailto:cassell@gov.ms) and copied to [procurement@gov.ms](mailto:procurement@gov.ms) or via the electronic procurement portal <https://www.mytenders.co.uk/> **no later than 12: 00 noon Monday 20<sup>th</sup> Augsut2018.**

Tenders are to be received no later than 12:00 midday/noon on Wednesday 29<sup>th</sup> August 2018.

Yours sincerely



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**Daphne S Cassell**  
**Permanent Secretary**  
**Office of the Premier**