

Establishment Circular No. 02/2017
Amending the Government of Montserrat
General Orders for the Public Service

10. Appendix VIII inserted

The General Orders is amended by inserting the following as Appendix VIII:

“Appendix VIII

Public Service Code of Conduct

(Order 106)

Honesty and Integrity

1. A public officer shall—

- (a)* behave honestly, responsibly and conscientiously, and promptly and effectively discharge his duties with professionalism, integrity and care and shall not wilfully refuse or omit to perform his duties;
- (b)* attend work at the scheduled time, seeking leave only when necessary and in accordance with the Regulations and the collective agreement;
- (c)* not directly or indirectly be involved in any financial or other interest or undertaking, without the written consent of the head of department, which could compromise, or reasonably be said to compromise his job performance or title;
- (d)* use official resources, including electronic or technological resources only for the purposes for which they are authorised;
- (e)* not use official property or facilities without authority for purposes not connected with his official duties;
- (f)* administer public money judiciously and efficiently with a view to obtaining best value for money and in accordance with the Public Finance (Management and Accountability) Act;
- (g)* act with due diligence with regard to public money under his control;
- (h)* declare any conflict that arises between his private interests and official duties;
- (i)* not accept gifts from a person in the form of money, entertainment or any service that may compromise his integrity; however, gifts that are of minimal value, infrequent