**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Application Form**

*The Enterprise Development Scheme (EDS) has been developed by the Government of Montserrat (GoM) with funding from the European Union (EU) to provide a financial outlet for the establishment of new businesses and to support the growth of emerging and existing businesses on Montserrat.*

Please fill in all the required information below. Applications must be submitted along with the requested supporting documents in order to be considered for funding. Should you require assistance with completing the form or preparing/accessing the supporting documents, you may contact the EDS Project Officer (contact information provided at the end of this form).

|  |
| --- |
| **SECTION 1: PERSONAL DETAILS** |
| Name: | Address: |
| **First:** | **Last:** |
| DOB: (dd/mm/yyyy) | Cell No.: |
| Email: | Home Tel.: |

|  |
| --- |
| **SECTION 2: BUSINESS DETAILS*** *if business is run in the name of the proprietor, skip this section*
* *if trade license is required please provide trading name*
* *if business was registered in 2021, state not applicable for date of last annual return*
 |
| Type of business**:** |
| **Sole Trader □** | **Company □** | **Partnership □ Trust □** |
| Business Name: (as shown on certificate of registration) | Registration No.: |
| Business Address: | Date of Registration: (dd/mm/yyyy) |
| Trading As: | Date of last Annual Return filed at Financial Services Commission (FSC): (dd/mm/yyyy)  |
| Email: | Tel. No.: |

|  |
| --- |
| **SECTION 3: REQUEST FOR FUNDING** |
| 1. In a maximum of 200 words, tell us about your business concept. *What is the business; what service or goods will be provided; what problem will the business solve; what is innovative about your business concept.*

  |
| 1. What funding are you applying for? *The EDS Committee will review your application and business plan to decide whether the type of funding requested is suitable.*

 Grant Scheme (XCD20,000 maximum) Loan Scheme (XCD40,000 maximum at 3% interest) Both |
| 1. What is the total amount of funding being applied for?
 |
| 1. If you are applying for a loan, tell us how security will be provided.
 |
| * Security:
 |  |
| * Source of repayment:
 |  |
| * Supporting documentation:
 |  |
| 1. In a maximum of 200 words, tell us how this funding will assist the needs of your business. *Tell us the aim of the project, why the project will not be possible without EDS funds*, s*tate exactly what the funds will be used for (e.g. equipment, machinery, tools).*

  |

|  |
| --- |
| **SECTION 4: SUPPORTING DOCUMENTS** |
| Please provide copies of the following documents along with this application: Photo ID and proof of address (utility bill) of the applicant (s) Business/Company Certificate of Registration (if applicable) Copy of last Annual Return Filed at the Financial Services Commission (if applicable) Inland Revenue Tax Compliance Certificate Business Plan to include the following information* Executive Summary
* Business Description
* Market Analysis
* Organization and Management
* Services or Products
* Marketing Plan
* Funding Request
* Financial Information (for established businesses: income statements. Balance sheets, cash flow for the last three years)
 |

|  |
| --- |
| **EDS CONTACT INFORMATION** |
| Submit completed applications to: Mrs. Agatha Aspin EDS Project Officer C/o Ministry of Finance & Economic Management  Government Headquarters Brades  Mobile: 664 396 1374 Office (MoFEM): 664 491 2777 Email: edsmontserrat@gmail.com  |