

**MONTSERRAT ARTS COUNCIL**

**MONTSERRAT**



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**INVITATION TO SUBMIT  
EXPRESSIONS OF INTEREST**

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**MONTSERRAT ARTS COUNCIL  
BOARD OF DIRECTORS**



April 19, 2022

ISSUED BY: THE OFFICE OF THE PREMIER &  
MONTSERRAT ARTS COUNCIL, BRADES

# MONTSERRAT ARTS COUNCIL

## MONTSERRAT

### Overview

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The affairs of the Montserrat Arts Council shall be managed by a Board of Management (hereinafter referred to as “the Board”) consisting of such number of members as may be appointed by the Governor, acting on the advice of Cabinet, based on their Expression of Interest (EOI).

The Governor, acting on the advice of Cabinet, shall appoint the Chairman, the Deputy Chairman, Secretary and Treasurer from among the members of the Board.

A person appointed to the Board shall serve for a period of three (3) years and is eligible for re-appointment.

In an effort to afford a more transparent selection of members who serve on the MAC Board of Directors, we are inviting Expressions of Interest from suitably qualified candidates who wish to be considered for inclusion on the body. The successful candidates will be selected following an assessment based on the eligibility (qualifications and experience) criteria outlined below. The individuals designated will perform their duties professionally and ethically, in accordance with the aims and objectives of the Montserrat Arts Council Act and to declare any (real or perceived) conflict of interest.

### Background

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The Montserrat Arts Council Board of Directors is constituted under the Montserrat Arts Council Act [CAP 16.05] for the purpose of advising the Executive Director on accomplishing its aims and objectives.

The general aims and objectives for which the Arts Council is constituted are hereby declared to be to—

- (a) foster the development of art;
- b) uplift the condition of The Arts and artists;
- (c) advise the Minister on Arts and Cultural matters;
- (d) ensure the implementation of the government’s Cultural Policy;
- (e) implement government’s regional and international cultural commitments;
- (f) co-ordinate the activities of the agencies in Montserrat responsible for cultural activities; and
- (g) take all other steps that are necessary to and desirable for the promotion of the abovementioned aims and objectives.

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### Qualifications and Experience

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The Office of the Premier is seeking individuals who possess:

- at least five (5) years' experience or equivalent qualification in a cultural or artistic discipline;  
OR
- at least three (3) years' experience in a managerial or senior capacity within the public or private sector;  
OR
- at least three (3) years' experience as a practitioner in a particular artistic field or committee;
- an innovative and problem-solving approach;
- sound knowledge of programme planning and cultural development and management;
- good interpersonal skills and ability to communicate effectively, verbally and in writing;
- ability to prepare comprehensive analysis and provide technical advice in the area of cultural development,
- specific knowledge in strategic planning, marketing, fundraising, events planning and management;
- discretion and maturity of judgement, and;
- in-depth knowledge and understanding of Montserrat culture.

### Application: Content and Deadline

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Suitably qualified and experienced individuals who wish to serve on the MAC Board of Directors are asked to submit their Curriculum Vitae (CV), a Personal Statement explaining experience and interest in the work of MAC, the value he/she can add to the Board in this role and at least one (1) Reference Letter. This is to be contained in an envelope labelled '**MAC BOARD OF DIRECTORS Application**' which is to be submitted to the Permanent Secretary, Office of the Premier, Government Headquarters, Brades, or email [opjobs@gov.ms](mailto:opjobs@gov.ms), no later than extended deadline of **May 20, 2022**. Prospective applicants seeking additional information on this assignment are invited to email [info@artscouncil.ms](mailto:info@artscouncil.ms).

### Remuneration:

The remuneration is currently under review and candidates shortlisted to serve on the Board will be notified accordingly.