
LEGISLATURE DEPARTMENT

ELECTORAL COMMISSION

JULY 21, 2022

ISSUED BY: CONSTITUTION & COMMISSIONS SECRETARIAT

Overview

Expressions of Interest are invited from suitably qualified persons who wish to be considered to serve on the Electoral Commission. The Commission will be appointed for a period of five (5) years.

The successful candidates will be selected following an assessment based on the eligibility criteria outlined below. The Commission will consist of four (4) persons who will be required to operate in accordance with the specifications of the Montserrat Constitution Order 2010 and the Elections Act 1952 (as amended in 2013)

Background

The legal framework for the establishment of the Electoral Commission is found in section 78 of the Montserrat Constitution Order 2010, the Elections Act, 1952 (as amended up to 2013) and the Electoral Commission Act, 2012. The Electoral Commission is comprised of a chair and three other members which shall be appointed by the Governor in accordance with section 78 of the Constitution.

The Duties of the Committee are as follows:

1. Plan and administer the General Elections of Montserrat in accordance with the Elections Act.
2. Review the electoral district or, districts into which Montserrat is divided.
3. Recommend the appropriate levels of remuneration and allowances for legislators, by means of a report, which is to be laid before the Legislative Assembly.
4. Keep under review the operation of the Constitution, and report as it considers necessary to the Legislative Assembly.
5. Publish forthwith any notice delivered to it which indicates that someone nominated to take part in General Elections failed to provide notice to the Commission within 10 days of his/her nomination. That notice should indicate his or her interest in a firm, which has a contract with Government. Such an individual must be a party to, or a partner in a firm or a director or manager of a company.
6. Develop and design training programmes for persons appointed to be election officers.
7. Design a continuous non-partisan voter education programme for voters.
8. Regulate the conduct of election officers.
9. Prepare and submit to the Governor an annual report.

Qualifications and Experience

The Constitution and Commission Secretariat is seeking individuals who meet the following criteria;

1. A resident Montserratian
2. Have at least 5 years of work experience in public service, private practice or civil society organisations

3. Have knowledge of the Montserrat Constitution Order 2010 and the Elections Act.
4. Can make sound, well-reasoned criteria based decisions.
5. Have the ability to be non-partisan and impartial
6. Have a general understanding of information and communication technology
7. Possess excellent interpersonal & communication skills.
8. Have experience in working successfully as a part of a team/Team Leader

It would be an asset if individuals

1. Hold a degree in any field of study
2. Have experience in administering or supporting the administration of General Elections on Montserrat or in another British Overseas Territory.

Applicants Should Not:

1. Be a public officer
2. Have been a candidate or agent of a candidate in the last two General Elections or By-Election, on Montserrat
3. Have been convicted in the previous seven years of a crime involving honesty or moral turpitude or contravention of the Election conduct, even if s/he enjoys amnesty.

Application: Content and Deadline

Suitably qualified and experienced persons who wish to serve on the Electoral Commission are invited to submit their Curriculum Vitae (CV), a Personal Statement (Cover Letter) explaining how you meet the above criteria of qualifications/experience and at least one reference in support of your application.

Applications can be emailed to ccs.montserrat@gmail.com clearly label the subject of the email as **Electoral Commission Application**

Or

Alternatively, applications can be delivered to the Office of the Legislative Assembly at # 1 Farara Plaza, Brades, no later than 4pm on 11th August 2022. Clearly label the envelope as **Electoral Commission Application**.

Remuneration

The Chairperson of the Commission will be paid \$600.00 per meeting and the other members \$400.00 per meeting. The Remuneration is subject to taxes as prescribed by the Income Tax Act.