

MINISTRY OF AGRICULTURE, LANDS, HOUSING & THE ENVIRONMENT



INVITATION TO SUBMIT EXPRESSIONS OF INTEREST

Housing and Land Allocation Committee



SEPTEMBER 14, 2022

ISSUED BY: MINISTRY OF AGRICULTURE, LANDS, HOUSING & THE ENVIRONMENT, BRADES

MINISTRY OF AGRICULTURE, LANDS, HOUSING & THE ENVIRONMENT

Overview

The Ministry of Agriculture, Lands, Housing & the Environment is inviting Expressions of Interest from suitably qualified candidates to serve as members of the Housing and Land Allocation Committee (HLAC) in accordance with the Housing Act CAP 8.05. Section 11 of the Act provides for the appointment of three representatives of civil society to be appointed by the Governor, acting on the advice of Cabinet. The members shall be appointed for a period of two years and are eligible for re-appointment. Members must not engage in any duties which may be conflicting to the work of the Committee.

In an effort to afford a more transparent selection of members who serve on the Committee, we are inviting Expressions of Interest who wish to be considered for inclusion on the Committee. The successful candidates will be selected following an assessment based on the eligibility (qualifications and experience) criteria outlined below. The individuals designated will perform their duties professionally and ethically, in accordance with the functions of the Committee. Applicants are expected to declare any (real or perceived) conflict of interest on application.

Background

The Housing and Land Allocation Committee is constituted under the Housing Act CAP 8.05 Sections 9 to 12. The Functions of the Committee include:

- i. Awarding of housing incentives.
- ii. Provision of reports to the Minister on housing incentives awarded, pending, deferred or rejected.
- iii. Provision of reports to the Minister on the Urgency Sub-Committee.

Qualifications and Experience

The Ministry of Agriculture, Lands, Housing & the Environment is seeking individuals who possess:

- i. At least three (3) years' experience in an administrative or technical role in an established organization.
- ii. Have been active in representing a Civil Society Organization.
- iii. At least one years' experience in functioning on a Committee or Board.
- iv. Has experience in dealing with or assessing Housing, or Land or rental/real estate matters.
- v. Ability to analyse situations involving housing matters.
- vi. Has experience to show an innovative and problem-solving approach.
- vii. Ability to communicate effectively; verbally and in writing.
- vii. Good knowledge and understanding of Montserrat's culture and housing needs.

Remuneration

EC\$ 100.00 per sitting of HLAC

Commencement

October 2022

Application: Content and Deadline

Expressions of Interests to include a Curriculum Vitae, a short Personal Statement explaining his/her experience and interest in the work of HLAC showing the value he/she can add to the Committee, and one Reference Letter are to be submitted in writing to; Permanent Secretary, Ministry of Agriculture, Lands, Housing & the Environment by regular mail to: P.O. Box 272, Brades, Montserrat, or by e-mail to: malhemail@gov.ms
by Deadline 19 September 2022.

Hardcopy mails are to be contained in an envelope labelled 'HLAC Application'. Prospective applicants seeking additional information on this assignment are invited to email malhemail@gov.ms or call 1 664 491 2075.