



INVITATION TO SUBMIT
EXPRESSIONS OF INTEREST

Board of Governors
Montserrat Community College

December 2025

OVERVIEW

The Montserrat Community College Act, Cap 16.06, Section 7 provides for the establishment of a college of body known as the Montserrat Community College Board of Governors. The general direction, management and control of the college are vested in the Board who shall exercise the powers of the College directly or indirectly through its staff, employees and agents.

The Schedule to the Act, advises that the Governor acting on the advice of Cabinet, may appoint the first Board of Governors. For any subsequent appointment to the Board, the Minister shall consult with the Chairman of the Board and any other person of the body as he may determine necessary. The Board shall include four (4) members from the private sector.

In an effort to afford the transparent selection of members to serve on the Montserrat Community College Board of Governors, Expressions of Interest are invited from suitably qualified persons who are desirous of becoming a Board member. The duties performed by the members must be carried out professionally and ethically in accordance with the aims and objectives of the Montserrat Community College. Candidates are required to declare any (real or perceived) conflict of interest.

BACKGROUND

The Montserrat Community College Board of Governors is constituted under Section 7 (3) of the Montserrat Community College Act, Cap 16.06.

The functions of the Board will include:

- To provide for the welfare of the staff and students of the College.
- To formulate policies of the College.
- To ensure that policies of the College are implemented.
- To establish such number of faculties, schools, departments and divisions of the College as it considers necessary or expedient:
- To control and superintend the property of the College.
- To appoint such academic, administrative and other staff as appears to the Board to be necessary, on such terms and conditions as the Board may determine.
- To cause proper accounts of the financial affairs of the College to be maintained and audited.
- To accept, deposit or act as trustees or managers of, any property of the College or any legacy, endowment, bequest of gift to the College for purposes of education or research or otherwise in furtherance of the work of the College.
- On the recommendation of the Academic Committee;- determine the programmes to be pursued, set entry qualifications, conduct examinations, confer awards, enter into agreements with other institutions of further education and award scholarships.
- provide pecuniary benefit to employees.
- To fix fees and charges for courses, facilities and other services.
- Advise the Minister respecting amendments to the Act

QUALIFICATIONS SKILLS AND EXPERIENCE

Members of the Board of Governors *shall possess the relevant professional and technical qualifications and experience with international, regional or national standing from the professions especially legal, commerce, industry, tourism and such other fields.* Expressions of Interest are therefore invited from persons who possess elements of the following Knowledge, Skills and Experience:

- Sound strategic experience and leadership qualities with the ability devise long term strategic planning with sound decision-making record.
- Leadership experience track record at the executive level or in advisory roles.
- Sound experience in the execution of policies and programmes to include monitoring & evaluation and setting standards.
- Ability to provide visionary thinking and direction to the College in line with its goals and objectives, based on past leadership record.
- Analytical thinker with the ability to analyse complex information and situations.
- Good understanding of financial management principles, budgeting, and financial reporting
- Sound expertise in one or more of the following areas, with at least 5 years' experience in a senior capacity: Legal/Law, Commerce, Industry, Tourism Human Resources, Community Relations, Finance/Accountancy/Audit, Secondary or Tertiary Education and Risk Management.
- At least one (1) years' experience in functioning on a Committee or Board.
- Knowledge of National Education qualification frameworks and Curriculum development would be an asset.
- Possess the ability to understand relevant laws, regulations, and industry standards governing the education sector.
- Demonstrates an appreciation of Montserrat's national vision and goals for the Education sector.
- Possess professionally assertive leadership style which would allow for critical challenge of the status quo, and operational pragmatism and diplomatic consensus building
- Good interpersonal skills with the ability to communicate effectively both verbally and in writing

APPLICATION: CONTENT AND DEADLINE

Suitably qualified and experienced individuals who wish to serve on the Montserrat Community College (MCC) Board of Governors are asked to submit;

- i. An Outline of their knowledge and skills.
- ii. A Personal Statement outlining their interest in serving the College and the value that he/she can bring to the Board.
- iii. One Letter of Reference.

The information is to be placed in an envelope labelled 'MONTSERRAT COMMUNITY COLLEGE - *BOARD OF GOVERNORS*

This is to be submitted to the Chairman, MCC Board of Governors, Ministry of Education, E. Karney Osborne Building, Little Bay, Montserrat, OR emailed to mendesb@gov.ms, no later than **20 January 2026**.

REMUNERATION

The members of the Board shall receive such remuneration and allowances on the approval of the Governor Acting on the advice of Cabinet.